UNITED STATES<br>SECURITIES AND EXCHANGE COMMISSION<br>Washington, D.C. 20549 FORM 10-K

[X] ANNUAL REPORT PURSUANT TO SECTION 13 OR 15 (d) OF THE SECURITIES EXCHANGE ACT OF 1934
For the year ended December 31, 1999
Commission file number 1-3285
MINNESOTA MINING AND MANUFACTURING COMPANY

```
State of Incorporation: Delaware
                    I.R.S. Employer Identification No. 41-0417775
        Executive offices: 3M Center, St. Paul, Minnesota 55144
            Telephone number: (651) 733-1110
    SECURITIES REGISTERED PURSUANT TO SECTION 12(b) OF THE ACT:
                                    Name of each exchange
        Title of each class
Common Stock, Par Value $.50 Per Share New York Stock Exchange
on which registered
    Pacific Exchange
    Chicago Stock Exchange
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Note: The common stock of the registrant is also traded on the Swiss stock exchange.

Securities registered pursuant to section $12(\mathrm{~g})$ of the Act: None
Indicate by check mark whether the registrant (1) has filed all reports required to be filed by Section 13 or $15(\mathrm{~d})$ of the Securities Exchange Act of 1934 during the preceding 12 months (or for such shorter period that the registrant was required to file such reports), and (2) has been subject to such filing requirements for the past 90 days. Yes X . No .

Indicate by check mark if disclosure of delinquent filers pursuant to Item 405 of Regulation $S-K$ is not contained herein, and will not be contained, to the best of registrant's knowledge, in definitive proxy or information statements incorporated by reference in Part III of this Form $10-\mathrm{K}$ or any amendment to this Form 10-K. [ ]

The aggregate market value of voting stock held by
nonaffiliates of the registrant, based on the closing price of $\$ 93.63$ per share as reported on the New York Stock Exchange-Composite Index on January 31, 2000, was $\$ 37.3$ billion.

Shares of common stock outstanding at January 31, 2000: 398,589,389.
DOCUMENTS INCORPORATED BY REFERENCE
Parts of the following documents are incorporated by
reference in Parts III and IV of this Form 10-K: (1) Proxy Statement for registrant's 2000 annual meeting, (2) Form 10-Q for period ended June 30, 1987; Form 8-K dated November 20, 1996; Form 8-K dated June 30, 1997, (3) Registration Nos. 33-48089 and 333-30689.

This document contains 62 pages.
The exhibit index is set forth on page 57.

MINNESOTA MINING AND MANUFACTURING COMPANY
FORM 10-K
For the Year Ended December 31, 1999 PART I

Item 1. Business.
Minnesota Mining and Manufacturing Company was incorporated in 1929 under the laws of the State of Delaware to continue operations, begun in 1902, of a Minnesota corporation of the same name. As used herein, the term "3M" or "company" includes Minnesota Mining and Manufacturing Company and subsidiaries unless the context otherwise indicates.

## General

3M is an integrated enterprise characterized by substantial intercompany cooperation in research, manufacturing and marketing of products. 3M's business has developed from its research and technology in coating and bonding for coated abrasives, the company's original product. Coating and bonding is the process of applying one material to another, such as abrasive granules to paper or cloth (coated abrasives), adhesives to a backing (pressure-sensitive tapes), ceramic
coating to granular mineral (roofing granules), glass beads to plastic backing (reflective sheeting), and low-tack adhesives to paper (repositionable notes).
$3 M$ is among the leading manufacturers of products for many of the markets it serves. In all cases, 3 M products are subject to direct or indirect competition. Most 3 M products involve expertise in product development, manufacturing and marketing, and are subject to competition from products manufactured and sold by other technically oriented companies.

At December 31, 1999, the company employed 70,549 people.
Business Segments
Financial information and other disclosures relating to $3 M^{\prime}$ 's six business segments and operations in various geographic areas are provided in the Notes to Consolidated Financial Statements. 3M's six business segments bring together common or related 3 M technologies, enhancing the development of innovative products and services and providing for efficient sharing of business resources. These segments have worldwide responsibility for virtually all 3 M product lines. Certain small businesses and staff-sponsored products, as well as various corporate assets and unallocated corporate expenses, are not assigned to the segments.

Industrial Markets: Industrial products include a wide variety of coated and nonwoven abrasives, adhesives, pressure-sensitive tapes, and specialty products. Industry-specialized organizations include distribution and key account management, converter channels, automotive aftermarkets, aerospace, marine and recreational vehicles.

Major product lines include vinyl, polyester, foil and specialty industrial tapes and adhesives; Scotch brand masking, filament and packaging tapes; packaging equipment; 3M brand VHB brand bonding tapes; conductive, low surface energy, hot melt,
spray and structural adhesives; reclosable fasteners; label materials for durable goods; coated, nonwoven and microstructured surface finishing and grinding abrasives; and products for maintaining and repairing vehicles, boats, airplanes and other vehicles.

Transportation, Graphics and Safety Markets: This segment provides reflective sheeting, high-performance graphics, respirators, automotive components, security products and optical films.

In transportation, 3 M provides reflective sheetings used on highway signs, vehicle license plates, construction workzone devices, trucks and other vehicles. Major commercial graphic products include equipment, films, inks and related products used to produce graphics for vehicles and signs. The company also sells maintenance-free and reusable respirators. Major automotive products include body sidemolding and trim; functional and decorative graphics; corrosionresistant and abrasion-resistant films; tapes for attaching nameplates, trim and moldings; and fasteners for attaching interior panels and carpeting. Safety and security products include reflective materials that are widely used on apparel, footwear and accessories, enhancing visibility in low-light situations. Optical products include brightness enhancement films for electronic displays. Other products include spillcontrol sorbents, Thinsulate brand and Lite Loft brand Insulations, traffic control devices, electronic surveillance products, and films that protect against counterfeiting. On August 15, 1997, the company sold National Advertising Company, an outdoor and mall advertising subsidiary that was part of this segment.

Health Care Markets: Major product categories include skin health, medical/surgical supplies, infection prevention, microbiology, health care information systems, pharmaceuticals, drug delivery systems, dental products and closures for disposable diapers.

In skin health, 3 M is a supplier of medical tapes, dressings and wound closures. In infection prevention, 3 M markets a variety of surgical drapes, masks and preps, as well as sterilization assurance equipment. 3 M also provides microbiology products, which make it faster and easier for food processors to test for microbiological quality of food. In health information systems, $3 M$ markets computer software for hospital coding and data classification, as well as related consulting services. The health care segment also provides medical supplies and some devices, including orthopedic casting materials, electrodes and stethoscopes.

This segment also serves the pharmaceutical and dental markets, as well as manufacturers of disposable diapers. Among ethical pharmaceuticals are immune response modifiers, and respiratory and women's health
products. Other products include drug-delivery systems, such as metered-dose inhalers, transdermal skin patches and related components. Dental products include restoratives, adhesives, finishing and polishing products, crowns, impression material, preventive sealants, professional tooth whitening, prophylaxis and orthodontic appliances. Other products include tape closures for disposable diapers, and reclosable fastening systems and other diaper components that help diapers fit better. In the second quarter of 1999 , the company sold the assets of its cardiovascular systems business.

Consumer and Office Markets: Major consumer and office products include Scotch brand tapes; Post-it brand Note products, such as flags, memo pads, labels, pop-up notes and dispensers; home care products, including Scotch-Brite brand Scouring, Sponge and High Performance Products, O-Cel-O brand Sponges and Scotchgard brand Fabric Protectors; energy control products; nonwoven abrasive materials for floor maintenance and commercial cleaning; floor matting; and home improvement products, including surface-preparation and wood-finishing materials, and Filtrete brand Filters for furnaces and air conditioners. Visual communication products serve the world's office and education markets with overhead projectors and transparency films, plus equipment and materials for electronic and multimedia presentations.

Electro and Communications Markets: This segment serves the electronic, telecommunications and electrical markets. Major electronic and electrical products include packaging and interconnection devices; insulating materials, including pressure-sensitive tapes and resins; and related items. These products are used extensively by manufacturers of electronic and electrical equipment, as well as in the construction and maintenance segments of the electric utility, telephone and other industries. 3 M brand Microflex Circuits utilize electronic packaging and interconnection technology, providing more connections in less space, and are used in inkjet print cartridges, cell phones and other electronic devices. Telecommunications products serve the world's telephone companies with a wide array of products for fiber-optic and copper-based telephone systems. These include many innovative connecting, closure and splicing systems; maintenance products; and test equipment.

Specialty Material Markets: Major specialty materials include protective materials for furniture, fabrics and paper products; firefighting agents; fluoroelastomers for seals, tubes and gaskets in engines; engineering fluids; and high-performance fluids used in the manufacture of computer chips, and for electronic cooling and lubricating of computer hard disk drives. Other products include natural and color-coated mineral granules for asphalt shingles. In December, 1999, 3 M finalized the acquisition of the outstanding minority interest in Dyneon LLC.

Discontinued Operations
In November 1995, the Board of Directors approved a plan to launch the company's data storage and imaging businesses as an independent, publicly owned company and to discontinue $3 \mathrm{M}^{\prime} \mathrm{s}$ audio and video business. In June 1996, the Board of Directors approved the tax-free distribution by 3 M of the common stock of Imation Corp. (Imation) as a special dividend of one share of Imation common stock for every 10 shares of outstanding 3 M common stock held of record as of June 28 , 1996. The company recorded the special dividend of Imation common stock by reducing retained earnings by $\$ 1.008$ billion, which represented the carrying value of the net assets underlying the common stock distributed.

Distribution
3 M products are sold directly to users and through numerous wholesalers, retailers, jobbers, distributors and dealers in a wide variety of trades in many countries around the world. Management believes that the confidence of wholesalers, retailers, jobbers, distributors and dealers in 3 M and its
products, developed through long association with skilled marketing and sales representatives, has contributed significantly to $3 M^{\prime}$ s position in the marketplace and to its growth. 3M has 230 sales offices and distribution centers worldwide, including nine major branch offices located in principal cities throughout the United States. $3 M$ operates 26 sales offices and distribution centers in the United States. Internationally, 3 M has 204 sales offices and distribution centers.

Research, Patents and Raw Materials
Research and product development constitute an important part of 3M's activities. Products resulting from research and development have been a major driver of 3 M's growth. Research, development and related
expenses totaled $\$ 1.038$ billion, $\$ 1.016$ billion and $\$ 1.002$ billion in 1999, 1998 and 1997, respectively. Research and development, covering basic scientific research and the application of scientific advances to the development of new and improved products and their uses, totaled $\$ 688$ million, $\$ 648$ million and $\$ 634$ million in 1999, 1998 and 1997, respectively. Related expenses primarily include technical support provided by the laboratory for existing products.

Corporate research laboratories support research efforts of division and market laboratories. These corporate laboratories also engage in research not directly related to existing 3M product lines. Most major operating divisions have their own laboratories to improve existing products and develop new products. Research staff groups provide specialized services in instrumentation, engineering and process development. 3 M also maintains an organization for technological development not sponsored by other units of the company.

3 M is the owner of many domestic and foreign patents derived primarily from its research activities. 3M's business as a whole is not materially dependent upon any one patent, license or trade secret, or upon any group of related patents, licenses or trade secrets.

The company experienced no significant or unusual problems in the purchase of raw materials during 1999. It is impossible to predict future shortages of raw materials or the impact such shortages would have.

Executive Officers
Following is $a$ list of the executive officers of $3 M$, their ages, present positions, the years elected to their present positions and other positions held within $3 M$ during the past five years. All of these officers have been employed full time by 3 M or a subsidiary of 3 M for more than five years. All 3 M officers are elected by the Board of Directors at its annual meeting, with vacancies and new positions filled at interim meetings. No family relationships exist among any of the executive officers named, nor is there any arrangement or understanding pursuant to which any person was selected as an officer.

<TABLE>
Executive Officers (continued)
<CAPTION>
\begin{tabular}{|c|c|c|c|c|}
\hline Name & Age & Present Position & Position & Other Positions Held During 1995-2000 \\
\hline <S> & <C> & <C> & <C> & <C> \\
\hline Livio D. DeSimone & 63 & Chairman of the Board and Chief Executive Officer & 1991 & \\
\hline Harry C. Andrews & 56 & Executive Vice President, Electro and Communications Markets & 1999 & ```
Vice President, Corporate Enterprise
    Development, 1996-1999
Managing Director, Southern Europe
    Region, 1996
Managing Director, 3M Italy,
    1993-1996
``` \\
\hline Ronald O. Baukol & 62 & Executive Vice President, International Operations & 1995 & Vice President, Asia Pacific, Canada and Latin America, 1994-1995 \\
\hline John W. Benson & 55 & Executive Vice President, Health Care Markets & 1998 & ```
Group Vice President, Industrial
    Markets Group, 1996-1997
Group Vice President, Abrasive,
    Chemical and Film Products Group, 1995
Division Vice President, Abrasive
    Systems Division, 1995
Managing Director, 3M United Kingdom PLC,
    and Managing Director, 3M Ireland Ltd.,
    1992-1995
``` \\
\hline Robert J. Burgstahler & 55 & Vice President, Finance and Administrative Services & 2000 & ```
President and General Manager,
    3M Canada, 1998-2000
Staff Vice President, Taxes, 1995-1998
Executive Director, Taxes, 1994-1995
``` \\
\hline William E. Coyne & 63 & Senior Vice President, Research and Development & 1996 & Vice President, Research and Development, 1994-1995 \\
\hline M. Kay Grenz & 53 & Vice President, Human Resources & 1998 & ```
Staff Vice President, Human Resources
    Consulting and Resource Services,
    1996-1998
Staff Vice President, Human Resources
    Corporate Services, 1992-1996
``` \\
\hline
\end{tabular}

Charles E. Kiester
63
Senior Vice President,
1999
Senior Vice President, Engineering,

Engineering, Manufacturing
and Logistics

57
President
Consumer and Office Markets

David W. Powell 58 Vice President, Marketing 1999

Quality and Manufacturing Services, 1993-1999

Group Vice President, Consumer and Office Markets Group, 1996-1999
Division Vice President, Consumer Markets, 1993-1996

Division Vice President, Stationery and Office Supplies Division, 1996-1999
Division Vice President, Commerical Office Supply Division, 1996
Marketing Director, 3M France, 1995-1996
Managing Director and CEO, 3M Australia
Pty., Ltd. And Managing Director,
Australia/New Zealand Region, 1993-1995

Year Elected to Present
Position Other Positions Held During 1995-2000 <C> <C>
1999
57 Executive Vice President, Specialty Material Markets

Group Vice President, Specialty Material Markets Group, 1999

Group Vice President, Chemical Markets Group, 1998
Division Vice President, Occupational
Health and Environmental Safety
Division, 1997-1998
Division Vice President, Dental Products Division, 1990-1997

Executive Vice President, Transportation, Safety and Specialty Material Markets, 1999
Executive Vice President, Transportation,
Safety and Chemical Markets, 1998
Group Vice President, Traffic and
Personal Safety Markets Group, 1997
Vice President and General Manager,
National Advertising Company and
Media Networks, Inc., 1996
Group Vice President, Audio and
Video Products Group, 1995-1996
Group Vice President, Memory
Technologies Group, 1991-1995
Vice President, Legal Affairs and General Counsel, 1993-1996
Legal Affairs and
General Counsel
53 Executive Vice President, 1999 Industrial Markets

Executive Vice President, Industrial and Electro Markets, 1999
Executive Vice President, Industrial
and Consumer Markets, 1998-1999
Executive Vice President, Sumitomo
3M Limited, 1995-1997
Division Vice President, Data Storage
Tape Technology Division, 1994-1995
</TABLE>
Item 2. Properties.
3M's general offices, corporate research laboratories, some division laboratories and certain manufacturing facilities are located in St. Paul, Minnesota. In the United States, 3M has 26 sales offices and distribution centers in 19 states and operates 58 manufacturing facilities in 24 states. Internationally, 3 M has 204 sales offices and distribution centers. The company operates 78 manufacturing and converting facilities in 39 countries outside the United States.

3M owns substantially all of its physical properties. 3M's physical facilities are highly suitable for the purposes for which they were designed.

Item 3. Legal Proceedings.

The company and certain of its subsidiaries are named as defendants in a number of actions, governmental proceedings and claims, including environmental proceedings and products liability claims involving products now or formerly manufactured and sold by the company. In some actions, the claimants seek damages as well as other relief, which, if granted, would require substantial expenditures. The company has accrued certain liabilities, which represent reasonable estimates of its probable liabilities for these matters. The company also has recorded receivables for the probable amount of insurance recoverable with respect to these matters.

Some of these matters raise difficult and complex factual and legal issues, and are subject to many uncertainties, including, but not limited to, the facts and circumstances of each particular action, the jurisdiction and forum in which each action is proceeding, and differences in applicable law. Accordingly, the company is not always able to estimate the amount of its possible future liabilities with respect to such matters.

In one such matter, LePage's Incorporated filed a lawsuit against the company in June 1997 in the United States District Court for the Eastern District of Pennsylvania alleging that certain marketing practices of the company violated antitrust laws. On October 8, 1999, the jury awarded LePage's damages of $\$ 22.8$ million, which will be automatically trebled under the law. The company recorded a pre-tax charge of $\$ 73$ million in the third quarter of 1999 related to the adverse jury verdict and attorneys' fees and costs. However, the recognition of this liability does not change the company's belief that the jury verdict will be ultimately overturned.

There can be no certainty that the company may not ultimately incur charges, whether for governmental proceedings and claims, products liability claims, environmental proceedings or other actions, in excess of presently established accruals. While such future charges could have a material adverse impact on the company's net income in the quarterly period in which they are recorded, the company believes that such additional charges, if any, would not have a material adverse effect on the consolidated financial position, annual results of operations, or cash flows of the company. (NOTE: The preceding sentence applies to all legal proceedings involving the company except breast implant litigation, which is discussed separately in the next section).

## Breast Implant Litigation

As of December 31, 1999, the company had been named as a defendant, often with multiple co-defendants, in 3,671 lawsuits and 56 claims in various courts, all seeking damages for personal injuries from allegedly defective breast implants. These claims and lawsuits purport to represent 12,210 individual claimants. It is not yet certain how many of these lawsuits and claims involve products manufactured and sold by the company, as opposed to other manufacturers, or how many of these lawsuits and claims involve individuals who accepted benefits under the Revised Settlement Program (defined later). The company has confirmed that approximately 540 of the above individual claimants have opted out of the class action and have 3M implants. The company entered the business of manufacturing breast implants in 1977 by purchasing McGhan Medical Corporation. In 1984, the company sold the business to a corporation that also was named McGhan Medical Corporation.

The typical claim or lawsuit alleges the individual's breast implants caused one or more of a wide variety of ailments and local complications, including, but not limited to, non-specific autoimmune disease, scleroderma, lupus, rheumatoid arthritis, fibromyalgia, mixed connective tissue disease, Sjogren's Syndrome, dermatomyositis, polymyositis and chronic fatigue.

Plaintiffs in these cases typically seek monetary damages, often in unspecified amounts, and also may seek certain types of equitable relief, including requiring the company to fund the costs associated with removal of the breast implants.

A number of breast implant claims and lawsuits seek to impose liability on the company under various theories for personal injuries allegedly caused by breast implants manufactured and sold by manufacturers other than the company. These manufacturers include, but are not limited to, McGhan Medical Corporation and manufacturers that are no longer in business or that are insolvent, whose breast implants may or may not have been used in conjunction with implants manufactured and sold by the company. These claims raise many difficult and complex factual and legal issues that are subject to many uncertainties, including the
facts and circumstances of each particular claim, the jurisdiction in which each suit is brought, and differences in applicable law and insurance coverage.

A number of breast implant lawsuits seek to recover punitive damages. Any punitive damages that may be awarded against the company may or may not be covered by certain insurance policies depending on the language of the insurance policy, applicable law and agreements with insurers.

In addition to the individual suits against the company, a class action on behalf of all women with breast implants filed against all manufacturers of such implants has been conditionally certified and is pending in the United States District Court for the Northern District of Alabama (the "Court")(DANTE, ET AL., V. DOW CORNING, ET AL., U.S.D.C., N. Dist., Ala., 92-2589; part of IN RE: SILICONE GEL BREAST IMPLANT PRODUCT LIABILITY LITIGATION, U.S.D.C., N. Dist. Ala., MDL 926, U.S.D.C., N. Dist. Ala., CV 92-P-10000-S; now held in abeyance pending settlement proceedings in the settlement class
action LINDSEY, ET AL., V. DOW CORNING CORPORATION, ET AL., U.S.D.C., N. Dist., Ala., CV 94-P-11558-S). Class actions, some of which have been certified, are pending in various state courts, including, among others, Louisiana, Florida and Illinois, and in the British Columbia courts in Canada. The Louisiana state court action (SPITZFADEN, ET AL., v. DOW CORNING CORPORATION, ET AL., Dist. Ct., Parish of Orleans, 92-2589) has been decertified by the trial court. The Louisiana Supreme Court has denied plaintiffs' writ for an emergency appeal from the decertification. A normal appeal remains pending.

The company also has been served with a purported class action brought on behalf of children allegedly exposed to silicone in utero and through breast milk. (FEUER, ET AL., V. MCGHAN, ET AL., U.S.D.C., E. Dist. NY, 93-0146.) The suit names all breast implant manufacturers as defendants and seeks to establish a medical-monitoring fund.

On December 22, 1995, the Court approved a revised class action settlement program for resolution of claims seeking damages for personal injuries from allegedly defective breast implants (the "Revised Settlement Program"). The Revised Settlement Program is a revision of a previous settlement pursuant to a Breast Implant Litigation Settlement Agreement (the "Settlement Agreement") reached on April 8, 1994, and approved by the Court on September 1, 1994.

The Court ordered that, beginning after November 30, 1995, members of the plaintiff class may choose to participate in the Revised Settlement Program or opt out, which would then allow them to proceed with separate products liability actions.

The Revised Settlement Program includes domestic class members with implants manufactured by certain manufacturer defendants, including Baxter International, Bristol-Myers Squibb Company, the company and McGhan Medical Corporation. The company's obligations under the Revised Settlement Program are limited to eligible claimants with implants manufactured by the company or its predecessors ("3M implants") or manufactured only by McGhan Medical Corporation after its divestiture from the company on August 3, 1984 ("Post 8/84 McGhan implants"). With respect to claimants with only Post $8 / 84$ McGhan implants (or only Post 8/84 McGhan implants plus certain other manufacturers' implants), the benefits are more limited than for claimants with 3 M implants. Post 8/84 McGhan implant benefits are payable in fixed shares by the company, Union Carbide Corporation and McGhan Medical Corporation. McGhan Medical Corporation has defaulted on its fixed share obligation (which does not affect 3M's obligation to pay its share) and mandatory class action status has been granted.

In general, the amounts payable to individual current claimants (as defined in the Court's order) under the Revised Settlement Program, and the company's obligations to make those payments, are not affected by the number of class members who have elected to opt out of the Revised Settlement Program or the number of class members making claims under the Revised Settlement Program. In addition to certain miscellaneous benefits, the Revised Settlement Program provides for two compensation options for current claimants with 3 M implants.

Under the first option, denominated as Fixed Amount Benefits, current claimants with 3 M implants who satisfy disease criteria established in the prior Settlement Agreement will receive amounts ranging from $\$ 5,000$ to $\$ 100,000$, depending on disease severity or disability level; whether the claimant can establish that her implants have ruptured; and whether the claimant also has had implants manufactured by Dow Corning. Under the second option, denominated as Long-Term Benefits, current claimants
with 3 M implants who satisfy more restrictive disease and severity criteria specified under the Revised Settlement Program can receive benefits ranging from $\$ 37,500$ to $\$ 250,000$.

In addition, current claimants with $3 M$ implants are eligible for (a) a one-time payment of $\$ 3,000$ upon removal of 3 M implants during the course of the class settlement, and (b) an advance payment of $\$ 5,000$ against the above referenced benefits upon proof of having 3 M implants and upon waiving or not timely exercising the right to opt out of the Revised Settlement Program. Current claimants with only Post 8/84 McGhan implants (or only Post $8 / 84$ McGhan implants plus certain other manufacturers' implants) are eligible only for benefits ranging from $\$ 10,000$ to $\$ 50,000$.

Eligible participants with 3 M implants who did not file current claims but are able to satisfy the more restrictive disease and severity criteria during an ongoing period of 15 years will be eligible for the Long-Term Benefits, subject to certain funding limitations. Such participants also will be eligible for an advance payment of $\$ 1,000$ upon proof of having 3 M implants and upon waiving or not timely exercising the right to opt out of the Revised Settlement Program or, as an elective option which expired on June 15, 1999, a payment of $\$ 3,500$ in full settlement of all breast implant claims including any claim for Long-Term Benefits under the Revised Settlement Program. Benefit levels for eligible participants who are not current claimants and have only Post $8 / 84$ McGhan implants (or only Post 8/84 McGhan implants plus certain other manufacturers' implants) will range from \$10,000 to $\$ 50,000$.

On June 10, 1998, the Court approved the terms of a settlement program offered by Baxter International, Bristol-Myers Squibb Company and the company to eligible foreign implant recipients (the "Foreign Settlement Program"). Notices and claim forms were mailed on June 15, 1998. Benefits to eligible foreign claimants range from $\$ 3,500$ to $\$ 50,000$.

As of the date of this filing, the company believes that approximately 90 percent of the registrants, including those claimants who filed current claims, have elected to participate in the Revised Settlement Program. It is still unknown as to what disease criteria all claimants have satisfied, and what options they have chosen. As a result, the total amount and timing of the company's prospective payments under the Revised Settlement Program cannot be determined with precision at this time. As of December 31, 1999, the company has paid $\$ 289$ million into the court-administered fund as a reserve against costs of claims payable by the company under the Revised Settlement Program (including a $\$ 5$ million administrative assessment). Additional payments will be made as necessary. Payments to date have been consistent with the company's estimates of the total liability for these claims.

In the first quarter of 1994, the company took a pre-tax charge of $\$ 35$ million ( $\$ 22$ million after tax) in recognition of its best estimate at the time of its probable liabilities and associated expenses, net of the probable amount of insurance recoverable from its carriers. In the third quarter of 1999, the company increased its estimate of the probable liabilities and associated expenses to approximately $\$ 1.2$ billion, with an offsetting increase in the probable amount of insurance recoveries. This amount represents the company's current best estimate of the amount to cover the cost and expense of the Revised Settlement Program and the cost and expense of resolving opt-out claims and recovering insurance proceeds. After subtracting payments of \$1.114 billion as of December 31, 1999, for defense and other costs and settlements with litigants and claimants, the company had accrued liabilities of $\$ 86$ million.

The company has substantial primary and excess products liability occurrence insurance coverage and claims-made products liability insurance coverage, which it believes provides coverage for substantially all of its current exposure for breast implant claims and defense costs. Most insurers have alleged reservations of rights to deny all or part of the coverage for differing reasons, including each insurer's obligations in relation to the other insurers (i.e., allocation) and which claims trigger both the various occurrence and claims-made insurance policies. Some insurers have resolved and paid, or committed to, their policy obligations. The company believes the failure of many insurers to voluntarily perform as promised subjects them to the company's claims for excess liability and damages for breach of the insurers' obligation of good faith.

On September 22, 1994, three excess coverage occurrence insurers initiated in the courts of the State of Minnesota a declaratory judgment action against the company and numerous insurance carriers seeking adjudication of certain coverage issues and allocation among insurers. On December 9, 1994, the company initiated an action against
its occurrence insurers in the Texas state Court in and for Harrison County, seeking a determination of responsibility among the company's various occurrence insurers having applicable coverages. The state of Texas has the most implant claims. This action has since been removed to the U.S. District Court, Eastern District of Texas, and stayed pending resolution of the litigation in the Minnesota courts.

The insurers that are parties to these actions generally acknowledge that they issued products liability insurance to the company and that breast implant claims are products liability claims. The trial in Minnesota to resolve the company's insurance coverage and the financial responsibility of occurrence insurers for breast implant claims and defense costs began on June 4, 1996, and is continuing in phases. A phase III jury trial on the company's claim of breach and consequential damages and insurer defenses to coverage began on October 25, 1999, and is expected to continue through February 2000 , at which time a verdict is expected.

In mid-October 1995, the occurrence insurers that are parties to the litigation in Minnesota filed more than 30 motions for summary judgment or partial summary judgment. The insurers, through these motions, attempted to shift all or a portion of the responsibility for those claims the company believes fall within the period of occurrence-based coverage (before 1986)
into the period of claims-made coverage (from and after January 1, 1986). The trial court denied the insurers'motions, ruling that the key issues of trigger and allocation raised in these motions would be resolved at trial. In the trial's first phase in 1996 , the court granted $3 M$ partial declaratory judgment on the question of when insurance coverage is "triggered." The court also granted the insurers' motion for partial declaratory judgment on the question of the allocation method to be applied in the case. In July 1997, the trial court ruled further on the trigger issue and on the general allocation method. That ruling was consistent with and further supported the company's opinion as stated in the following paragraph. In November 1997, upon reconsideration, the court reversed a portion of its July ruling and reinstated a portion of its previous ruling. The company believed that conflicting rulings existed that needed to be clarified by the court and reconciled with applicable law. Motions to clarify the allocation methodology of triggered policies under these rulings were filed and have been ruled upon by the Court. While the Court clarified certain aspects of these rulings, it also ruled that there would be no allocation from and after January 1, 1986. This ruling is consistent with the company's position on the allocation issue.

The company believes it will ultimately prevail in this insurance litigation. The company's belief is based on an analysis of its insurance policies; court decisions on these and similar issues; reimbursement by insurers for these types of claims; and consultation with outside counsel who are experts in insurance coverage matters. If, however, the occurrence insurers ultimately prevail in this insurance litigation, the company could be effectively deprived of significant and potentially material insurance coverage for breast implant claims. (See discussion of the accrued receivables for insurance recoveries below.)

As of December 31, 1999, the company had accrued receivables for insurance recoveries of $\$ 622$ million, substantially all of which is contested by the insurance carriers. During the first quarter of 1999 , the company executed a settlement agreement with its lead occurrence underwriter. Payments of settlement dollars of this and other agreements were received in 1999. Various factors could affect the timing and amount of proceeds to be received under the company's various insurance policies, including (i) the timing of payments made in settlement of claims; (ii) the outcome of occurrence insurance litigation in the courts of Minnesota (as discussed earlier) and Texas; (iii) potential arbitration with claims-made insurers; (iv) delays in payment by insurers; and (v) the extent to which insurers may become insolvent in the future. There can be no absolute assurance that the company will collect all amounts accrued as being probable of recovery from its insurers.

The company's current estimate of the probable liabilities, associated expenses and probable insurance recoveries related to the breast implant claims is based on the facts and circumstances existing at this time. New developments may occur that could affect the company's estimates of probable liabilities (including associated expenses) and the probable amount of insurance recoveries. These developments include, but are not limited to, (i) the ultimate Fixed Amount Benefit distribution to claimants in the Revised Settlement Program; (ii) the success of and costs to the company in defending opt-out claims, including claims involving breast implants not manufactured or sold by
in the courts of Minnesota and Texas; and (iv) the outcome of potential arbitration with claims-made insurers.

The company cannot determine the impact of these potential developments on the current estimate of probable liabilities (including associated expenses) and the probable amount of insurance recoveries. Accordingly, the company is not able to estimate its possible future liabilities and recoveries beyond the current estimates of probable amounts. As new developments occur, these estimates may be revised, or additional charges may be necessary to reflect the impact of these developments on the costs to the company of resolving breast implant litigation, claims and insurance recoveries. Such revisions or additional future charges could have a material adverse impact on the company's net income in the quarterly period in which they are recorded. Although the company considers it unlikely, such revisions or additional future charges could also have a material adverse effect on the consolidated financial position, annual results of operations, or cash flows of the company.

The company conducts ongoing reviews, assisted by outside counsel, to determine the adequacy and extent of insurance coverage provided by its occurrence and claims-made insurers. The company believes, based on these ongoing reviews and the bases described in the fourth preceding paragraph, it is probable that the collectible coverage provided by its applicable insurance policies is sufficient to cover substantially all of its current exposure for breast implant claims and defense costs. Based on the availability of this insurance coverage, the company believes that its uninsured financial exposure has not materially changed since the first quarter of 1994. Therefore, no recognition of additional charges has been made.

Environmental Matters
The company is involved in a number of environmental proceedings by governmental agencies and by private parties asserting liability for past waste disposal and other alleged environmental damage. The company conducts ongoing investigations, assisted by environmental consultants, to determine accruals for the probable, estimable costs of remediation. The remediation accruals are reviewed each quarter and changes are made as appropriate.

Item 4. Submission of Matters to a Vote of Security Holders.

None in the quarter ended December 31, 1999.

Part II
Item 5. Market Price of 3M's Common Stock and Related Security Holder Matters.

At January 31, 2000, there were 132,877 shareholders of record. 3M's stock is listed on the New York, Pacific, Chicago and Swiss stock exchanges. Stock price comparisons are provided in the Quarterly Data section in the Notes to Consolidated Financial Statements.

Item 6. Selected Financial Data.

| <TABLE> |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| <CAPTION> <br> (Dollars in millions, except per-share amounts) |  |  |  |  |
|  |  |  |  |  |
| Years ended December 31: 1999 | 1998 | 1997 | 1996 | 1995 |
| <S> <C> | <C> | <C> | <C> | <C> |
| Net sales........................ $\$ 15,659$ | \$15,021 | \$15,070 | \$14,236 | \$13,460 |
| Income from continuing operations...1,763* | 1,213* | 2,121* | 1,516 | 1,306** |
| Per share of common stock: |  |  |  |  |
| Continuing operations - basic.......4.39* | 3.01* | 5.14* | 3.63 | 3.11** |
| Continuing operations - diluted......4.34* | 2.97* | 5.06* | 3.59 | 3.09** |
| Cash dividends declared and paid..\$ 2.24 | \$ 2.20 | \$ 2.12 | \$ 1.92 | \$ 1.88 |
| At December 31: |  |  |  |  |
| Total assets ...................\$13,896 | \$14,153 | \$13,238 | \$13,364 | \$14,183** |
| Long-term debt (excluding portion due |  |  |  |  |
| <FN> |  |  |  |  |
| <F1> |  |  |  |  |
| *As discussed in the Notes to Consolidated Financial Statements, 1999 |  |  |  |  |
| includes a net gain of \$100 million (\$52 million after tax), or 13 cents per |  |  |  |  |
| diluted share, relating to gains on divestitures, litigation expense, |  |  |  |  |
| an investment valuation adjustment, and a change in estimate that reduced |  |  |  |  |
| the 1998 restructuring charge. 1998 includ | des a rest | tucturing | g charge | f \$493 |

million ( $\$ 313$ million after tax), or 77 cents per diluted share. 1997 includes a gain of $\$ 803$ million ( $\$ 495$ million after tax), or $\$ 1.18$ per diluted share, on the sale of National Advertising Company.
<F2>
**1995 includes a restructuring charge of $\$ 79$ million ( $\$ 52$ million after tax), or 12 cents per diluted share. 1995 total assets include net assets of discontinued operations.
</FN>
</TABLE>

Item 7. Management's Discussion and Analysis of Financial Condition and Results of Operations.

Operating Results
Sales: Sales in 1999 totaled $\$ 15.659$ billion, compared with $\$ 15.021$ billion in 1998 and $\$ 15.070$ billion in 1997. In 1999, volume grew 5 percent, with the stronger U.S. dollar reducing sales by about 1 percent. In 1998, local currency growth was offset by the stronger U.S. dollar.

In the United States, sales in 1999 totaled $\$ 7.478$ billion, up 3 percent (up about 4 percent adjusted for acquisitions and divestitures). In 1998, sales rose about 2 percent adjusted for the 1997 sale of the outdoor advertising business.

Internationally, sales totaled $\$ 8.181$ billion, up 5 percent from 1998. International volume increased 7 percent and selling prices were up 1 percent. The stronger U.S. dollar reduced international sales by 3 percent. In 1998, flat sales reflected negative currency effects and a difficult economic backdrop in Japan and many developing countries.

<TABLE>
Components of Sales Change
<CAPTION>
\begin{tabular}{|c|c|c|c|c|c|c|}
\hline \multirow[t]{2}{*}{} & \multicolumn{3}{|c|}{1999} & \multicolumn{3}{|c|}{1998} \\
\hline & U.S. & Intl. & W.W. & U.S. & Intl. & W.W. \\
\hline <S> & <C> & <C> & <C> & <C> & <C> & <C> \\
\hline Volume & 4\% & 7\% & 5\% & 0\% & 4\% & 2\% \\
\hline Price & (1) & 1 & 0 & 0 & 2 & 1 \\
\hline Translation & - & (3) & (1) & - & (6) & (3) \\
\hline Total & 3\% & 5\% & 4\% & 0\% & 0\% & 0\% \\
\hline
\end{tabular}
</TABLE>
Non-recurring items: Non-recurring items in 1999 include a net gain of $\$ 147$ million ( $\$ 81$ million after tax) related to gains on the divestitures of Eastern Heights Bank and certain health care businesses, net of an investment valuation adjustment. 1999 also includes a charge of $\$ 73$ million ( $\$ 46$ million after tax) relating to an adverse jury verdict and legal fees associated with a lawsuit filed by LePage's, Inc. 3 M believes the jury's decision ultimately will be overturned, but that it is prudent to recognize a liability at this time. This combined pre-tax gain of $\$ 74$ million is recorded as a reduction of selling, general and administrative expenses. In the third quarter of 1999, the company recorded a change in estimate that reduced the 1998 restructuring charge by $\$ 26$ million ( $\$ 17$ million after tax).

In 1998, 3 M recorded a $\$ 493$ million ( $\$ 313$ million after tax) restructuring charge. The inventory portion of the restructuring charge was recorded in cost of goods sold. Details are discussed in the Notes to Consolidated Financial Statements. In 1998, the company also refinanced debt relating to its Employee Stock Ownership Plan, replacing the debt with a new bond that carries a significantly lower interest rate. This resulted in a $\$ 38$ million after-tax charge, or 9 cents per diluted share. This is reported as an extraordinary loss from early extinguishment of debt.

In 1997, the company realized a gain of $\$ 803$ million ( $\$ 495$ million after tax) on the sale of National Advertising Company. This is discussed in the Notes to Consolidated Financial Statements.

The following table shows amounts for non-recurring items in 1999, 1998 and 1997, and totals excluding these items.

<TABLE>
Supplemental Consolidated Statement of Income Information
<CAPTION>
Years ended December 31
\begin{tabular}{|c|c|c|c|c|c|c|}
\hline (Millions, except & \multicolumn{2}{|r|}{Non-recurring} & Items & \multicolumn{3}{|r|}{Total (Excluding} \\
\hline per-share amounts) & 1999 & 1998 & 1997 & 1999 & 1998 & 1997 \\
\hline <S> & <C> & <C> & <C> & <C> & <C> & <C> \\
\hline
\end{tabular}
\begin{tabular}{|c|c|c|c|c|c|c|}
\hline \begin{tabular}{l}
Operating \\
income (loss)
\end{tabular} & \$100 & \$ (493) & \$ -- & \$2,856 & \$2,532 & \$2,675 \\
\hline Other (income) expense & -- & -- & (803) & 76 & 87 & 38 \\
\hline ```
Income (loss) before
    income taxes, minority
    interest and
    extraordinary loss
``` & 100 & (493) & 803 & 2,780 & 2,445 & 2,637 \\
\hline \begin{tabular}{l}
Provision (benefit) \\
for income taxes
\end{tabular} & 48 & (180) & 308 & 984 & 865 & 933 \\
\hline Effective tax rate & 47.8\% & \(36.5 \%\) & 38.4\% & 35.4\% & 35.4\% & 35.4\% \\
\hline Minority interest & -- & -- & -- & 85 & 54 & 78 \\
\hline Extraordinary loss, net of tax & -- & (38) & -- & -- & -- & \\
\hline Net income (loss) & \$ 52 & \$(351) & \$ 495 & \$1,711 & \$1,526 & \$1,626 \\
\hline Per share - diluted & . 13 & (.86) & 1.18 & 4.21 & 3.74 & 3.88 \\
\hline </TABLE> & & & & & & \\
\hline
\end{tabular}

The following discussion excludes the impact of non-recurring items in all years, except where indicated.

Costs: Cost of goods sold was 56.6 percent of sales, down 1.3 percentage points from 1998. In 1999, gross margins benefited from solid volume gains and the company's restructuring actions. In both 1999 and 1998, gross margins benefited from slightly lower raw material costs, but were negatively affected by the stronger U.S. dollar. Cost of goods sold includes manufacturing; research, development and related expenses; and engineering expenses.

Selling, general and administrative expenses were 25.2 percent of sales in both 1999 and 1998, and 25.3 percent in 1997. In 1999, this spending benefited from accelerated sales growth and productivity gains related to restructuring actions, offset by increased investments in advertising and other areas. In 1998, tight expense controls had a positive effect on SG\&A spending.
<TABLE>
<CAPTION>
\(\begin{array}{llll}\text { (Percent of sales) } & 1999 & 1998 & 1997\end{array}\)
<S> <C> <C> <C>
\(\begin{array}{llll}\text { Cost of goods sold } & 56.6 & 57.9 & 57.0\end{array}\)
Selling, general and administrative expenses 25.2 25.2 25.3
\begin{tabular}{llll} 
Operating income & 18.2 & 16.9 & 17.7
\end{tabular} </TABLE>

Operating income: Operating income totaled \$2.856 billion, up 12.9 percent from 1998. Operating income was 18.2 percent of sales, up from 16.9 percent in 1998 and 17.7 percent in 1997 . In 1999 , good unit volume growth and solid productivity gains helped results. During 1998, economic contractions in many international markets, softness in a few key U.S. markets and negative currency
effects impacted operating profit margins. The company estimates that currency effects reduced operating income slightly in 1999 and by about \(\$ 235\) million in 1998.

In the United States, operating income increased 1 percent and profit margins were down four-tenths of a percentage point. In 1998, operating income decreased 8 percent and profit margins were down 1.4 percentage points.

Internationally, operating income increased 23 percent and profit margins increased by 3 percentage points. In 1998, operating income decreased about 3 percent and profit margins declined by four-tenths of a percentage point. Currency effects in 1998 reduced international profits by 17 percent and profit margins by 1.8 percentage points.

Other income and expense: Interest expense was \(\$ 109\) million, compared with \(\$ 139\) million in 1998 and \(\$ 94\) million in 1997. The 1999 decrease reflected lower debt balances due to increased operating cash flow and reduced capital expenditures. The 1998 increase reflected the company's strategy to lower its cost of capital by moderately increasing financial leverage.

Investment and other income was \(\$ 33\) million, compared with \(\$ 42\) million in 1998 and \(\$ 56\) million in 1997, with the decline due to lower interest income.

Provision for income taxes: The worldwide effective income tax rate was 35.4 percent in 1999, 1998 and 1997 . Including non-recurring items, 3M's effective tax rate was 35.8 percent in 1999, compared with 35.1 percent in 1998 and 36.1 percent in 1997.

Minority interest: Minority interest was \(\$ 85\) million, compared with
\(\$ 54\) million in 1998 and \(\$ 78\) million in 1997. Minority interest represents the elimination of the non-3M ownership interests, primarily in Sumitomo 3 M Limited and Dyneon LLC. These companies' results are fully consolidated in 3M's financial statements, and then partially eliminated on the minority interest line to reflect 3 M 's net position. The 1999 increase in minority interest was driven by higher profits in these companies, while the 1998 decrease was driven by lower profits. In December 1999, 3M finalized the acquisition of the outstanding minority interest in Dyneon LLC. This acquisition is discussed in the Notes to Consolidated Financial Statements.

Net income: Net income totaled \(\$ 1.711\) billion, or \(\$ 4.21\) per diluted share, compared with \(\$ 1.526\) billion, or \(\$ 3.74\) per diluted share, in 1998, and \(\$ 1.626\) billion, or \(\$ 3.88\) per diluted share, in 1997. Pershare income was up 12.6 percent in 1999 after decreasing 3.6 percent in 1998.

In 1999, 1998 and 1997, changes in the value of the U.S. dollar reduced net income by an estimated \(\$ 23\) million, \(\$ 141\) million and \(\$ 112\) million, respectively. On a per-share basis, currency effects reduced net income by 6 cents per share, 35 cents per share and 27 cents per share for 1999, 1998 and 1997, respectively. These estimates include the effect of translating profits from local currencies into U.S. dollars; the impact of currency fluctuations on the value of goods transferred between \(3 M\) operations in the United States and abroad; and transaction gains and losses in countries not considered to be highly inflationary.

Other indices: Economic profit totaled \(\$ 855\) million, up from \(\$ 604\) million in 1998 and \(\$ 720\) million in 1997. Return on invested capital was 18.6 percent in 1999, 15.9 percent in 1998 and 18.0 percent in 1997. Both economic profit and return on invested capital exclude the impact of non-recurring items. Economic profit equals after-tax operating income less a charge for operating capital employed in 3M's businesses. Return on invested capital is after-tax operating income divided by average operating capital.

At December 31, 1999, employment totaled 70,549 people, a decrease of about 3,000 from year-end 1998, and down more than 5,000 from mid-1998. The decline was due both to the company's restructuring actions and attrition. Sales per employee in local currencies increased about 10 percent in 1999, following a 3 percent increase in 1998. From 1994 through 1997, 3M's productivity increased an average of about 9 percent a year.

Performance by Business Segment
Disclosures relating to 3 M's six business segments are provided in this Form 10-K, Item 1, Business Segments. Financial information and other disclosures, including discussion about non-recurring items, are provided in the Notes to Consolidated Financial Statements.

Industrial Markets (22 percent of consolidated sales):
Sales totaled \(\$ 3.394\) billion, up 1.0 percent from 1998. Operating income increased 9.3 percent to \(\$ 613\) million. Operating income was 18.1 percent of sales, compared with 16.7 percent in 1998. Results were driven by improved manufacturing efficiency and other cost improvements.

This market continued to broaden its product offerings in 1999 with the introduction of advanced adhesives, tapes and abrasives for electronics, transportation and other industries. Sales coverage was expanded both in the United States and internationally, including China and Eastern Europe. E-commerce capabilities also were expanded, including a new Internet site for professional woodworkers that provides information about a range of 3 M products and access to an online store. This market also formed joint ventures to further expand its line of packaging systems while also enhancing competitiveness. New business organizations were established to maximize opportunities for superabrasive and microfinishing products, and for 3 M products serving the aerospace/aircraft maintenance and appliance markets.

This market expects solid profit growth again in 2000 , driven by new products, key-account efforts, entry into fast-growing markets, and continued operational efficiencies. Important new products such as Scotch brand Automotive Refinish Masking Tape 233+ and 3M brand Perfect-It brand III Paint Finishing System should bolster its position in the automotive aftermarket. 3M Trizact brand Abrasives, used for fine finishing of metals, are entering high-tech markets for semiconductor wafer planarization and glass memory disk polishing. New films and adhesives improve the performance and reliability of electronic products. In the transportation and construction industries, proprietary \(3 M\) adhesives and tapes simplify the assembly of plastics and metals by eliminating rivets, screws and bolts.

Transportation, Graphics and Safety Markets (21 percent of consolidated sales):
Sales totaled \(\$ 3.228\) billion, up 6.9 percent from 1998. Operating income increased 27.7 percent to \(\$ 679\) million. Operating income was 21.0 percent of sales, compared with 17.6 percent in 1998 . Results in 1999 were driven by solid international sales growth, important new products and aggressive cost control initiatives.

In 1999, this market experienced sharp increases in demand for optical films that make displays brighter for computers and other electronic devices. Significant growth was also achieved in products that serve the digital printing industry, automotive products, and in products that make traffic signs more visible, such as 3 M brand Scotchlite brand Diamond Grade brand Fluorescent Sheeting. This market forged an e-business initiative with VerticalNet, Inc., a premier electronic publisher and creator of market-oriented web communities, which will provide industrial health and safety customers an online marketplace for 3 M products and information.

In 2000, this market expects to sustain solid growth through innovative new products, improving international economies and continued operational efficiencies. In the United States, sales of reflective sheeting should continue to accelerate due to a new line of fluorescent materials and increased government expenditures to repair and upgrade America's roadways. Internationally, where this market derives about 60 percent of its sales, improving economic conditions should aid growth, especially in safety and graphics. This market also expects another strong year in brightness enhancement films.

Health Care Markets (20 percent of consolidated sales):
Sales totaled \(\$ 3.118\) billion, up 1.0 percent from 1998 (up more than 4 percent adjusted for divestitures). In 1999, operating income included gains of \(\$ 62\) million related to divestitures of certain businesses. Excluding these gains, operating income increased 9.2 percent to \(\$ 623\) million, and was 20.0 percent of sales, compared with 18.5 percent in 1998. Results in 1999 were helped by portfolio adjustments in medical businesses to concentrate on core businesses and growth opportunities.

In 1999, this market introduced new products on a global basis, providing entry into new segments of skin health, infection prevention, dental and pharmaceutical markets. Aldara brand (imiquimod) cream, the first in a new family of 3 M immune response modifier compounds, was launched in many international countries with results that exceeded expectations. Health Information Systems' position was strengthened in the fast-growing information technology market through new products and customers, international growth and new consulting services.

In 2000, this market will focus on growing its core businesses, while maintaining close attention to costs. New products will remain an important source of growth, particularly Aldara brand (imiquimod) cream; gauze, tapes and bandages for the consumer market; and oil-absorbing microporous cosmetic sheets for face oil removal. 3M's dental business should continue to grow through new products and entry into new segments, as well as through strengthened
e-commerce focus. This market anticipates excellent gains in health information systems and is significantly accelerating investments to move new indications for its immune response modifier compounds through clinical studies, as well as to step up research efforts in bioanalytics.

Consumer and Office Markets (17 percent of consolidated sales):
Sales totaled \(\$ 2.688\) billion, up 2.9 percent from 1998. Operating income increased 2.6 percent to \(\$ 408\) million. Operating income was 15.2 percent of sales in both 1999 and 1998.

This market continued to bring new-to-the-world products into the marketplace. For example, the new Scotch-Brite brand High Performance Cloth uses unique microfibers to wipe up dust, oils and water all at the same time. This market also extended well-known brands with products such as new Post-it brand Pop-up Notes and dispensers, translucent Post-it brand Note organizers, Scotch brand Pop-up Magic brand Tape for the office market, and O-Cel-O brand Sponges in fun designs and vibrant colors.

This market anticipates solid growth in 2000 , led by innovative new products, strong alliances with customers, and increased advertising and merchandising efforts. The Scotch-Brite brand High Performance Cloth is expected to provide strong sales gains in Europe and the United States, with rollouts planned in Asia and Latin America. New varieties of Postit brand Flags and Scotch brand Pop-up Tape also are expected to drive
global growth. This segment continues to help customers with state-of-the-art co-managed inventory and e-commerce capabilities. Internationally, our new manufacturing facility in Shanghai, China, will supply Scotch-Brite brand Sponges and Scouring Products and Nomad brand Floor Matting throughout Asia.

Electro and Communications Markets (13 percent of consolidated sales): Sales totaled \(\$ 2.014\) billion, up 15.7 percent from 1998 (up about 12 percent after adjusting for acquisitions). Operating income increased 54.3 percent to \(\$ 406\) million. Operating income was 20.1 percent of sales, compared with 15.1 percent in 1998. Results were strong both in the United States and internationally.

This market experienced continued robust demand for 3 M brand Microflex Circuits in inkjet print cartridges. In telecommunications, this market strengthened its position in the outside-plant segment through successful integration of the PSI Telecom acquisition, and it continued to penetrate the on-premise market segment of data communications with the 3 M brand Volition brand Fiber Optic Cabling System. Other innovative new products include high-performance sockets and test contactors, Super 33+ tape, electrical wire connectors, and corrosion protection materials.

In 2000, this segment expects to grow unit volume through serving several large and fast-growing markets, although price decreases in this market are expected to limit operating income growth. In electronics, sales should ramp up quickly for new microflex circuit applications in hard disk drive assemblies and integrated circuit packaging. This market also is introducing advanced materials that shield electronic devices from electomagnetic interference. In telecommunications, 3 M is capitalizing on increased demand for established 3M
telecom products as telephone service providers refurbish their copper-based systems to be more competitive with fiber optics and cable. New products include new fiber-based products, such as parallel optical interconnects; specialty optical fibers; and microscopic 3M Bragg Gratings, which allow more information to be transmitted over each fiber. For infrastructure development, new aluminum metal matrix composites increase electrical power line efficiency and a leading-edge additive material improves concrete performance on roads, bridges and other structures.

Specialty Material Markets (7 percent of consolidated sales):
Sales totaled \(\$ 1.166\) billion, up 5.4 percent from 1998. Operating income decreased 3.3 percent to \(\$ 188\) million. Operating income was 16.1 percent of sales, compared with 17.6 percent in 1998 . Results in 1999 were impacted by the acquisition of Celanese's minority interest in the Dyneon LLC joint venture and the resulting acquisition-related costs. Dyneon LLC manufactures and markets fluoropolymers for transportation, electronics and other high-growth industries.

This market experienced excellent sales growth in products for the food packaging industry, driven by new applications for oil and grease barriers in convenience food packaging, as well as market share gains in pet food packaging. This market also experienced strong growth in roofing granules, due to expansion of its customer base and strong reroofing and new construction markets. The economic recovery in Asia helped the electronics and semiconductor manufacturing markets.

This market anticipates solid growth in 2000 , driven by new products, expanded applications for existing products and strong alliances with customers. Among important new innovations are high-purity Dyneon brand Fluoropolymers for wire and cable, aerospace and semiconductor processing applications, and \(3 M\) brand Specialty Gases, which help semiconductor manufacturers reduce costs, increase efficiency and lower emissions. In Japan and other Asian markets, 3M brand Novec Engineered Fluids should produce strong sales gains as they replace ozonedepleting chlorofluorocarbons and expand into new applications for electronics manufacturing. In Europe and Latin America, specialty additive products for the oil exploration and mining markets should help make oil extraction easier and more efficient. New and improved Scotchgard brand Protectors for home furnishing, flooring and many other markets are also being introduced.

Performance by Geographic Area
Financial information relating to \(3 M\) operations in various geographic areas, including discussion of non-recurring items, is provided in the Notes to Consolidated Financial Statements.

United States (48 percent of consolidated sales):
Sales in the United States totaled \(\$ 7.478\) billion, up about 3 percent from 1998. Unit sales increased 4 percent, while selling prices
decreased slightly. Operating income, excluding non-recurring items, was up about 1 percent. In 1999, good unit volume growth and solid productivity gains helped results, but increased investments in advertising held back overall profit growth. Operating income was 16.0 percent of sales, down from 16.4 percent in 1998.

Europe and Middle East (24 percent of consolidated sales):
Sales in Europe and the Middle East totaled \(\$ 3.800\) billion, down about 1 percent from 1998. Local-currency sales increased about 5 percent, while currency translation reduced sales by about 6 percent. Operating income was 15.1 percent of sales, up from 13.4 percent in 1998. This margin improvement was driven by good local-currency sales growth, together with streamlining of operations. In 2000, the company expects a pickup in unit sales.

Asia Pacific (18 percent of consolidated sales):
Sales in Asia Pacific totaled \(\$ 2.887\) billion, up about 22 percent from 1998. Unit sales in the Asia Pacific area increased about 13 percent in 1999. Selling prices decreased more than 1 percent, while currency translation increased sales by about 10 percent. Operating income was 26.6 percent of sales, up from 21.6 percent in 1998 , led by volume growth and productivity gains. In Japan, home of 3M's largest international company, volume increased about 6 percent. Unit sales in Asia outside Japan increased about 26 percent in 1999. In 2000, the company expects continued solid volume gains in the Asia Pacific area.

Latin America, Canada and Africa (9 percent of consolidated sales):
Sales in Latin America, Canada and Africa combined totaled \$1.467 billion, down about 5 percent from 1998. In Latin America, unit sales increased 4 percent. Currency reduced Latin America sales by about 19 percent, with price increases offsetting about one-third of this impact. In Canada, unit sales increased about 5 percent. In Africa, volume decreased about 2 percent. Operating income for Latin America, Canada and Africa was 23.7 percent of sales, up from 22.1 percent in 1998. In 2000, Latin America unit sales are expected to improve.

Financial Condition and Liquidity
3M's financial condition remained strong in 1999, and working capital remained well-controlled. The company's key inventory index was 3.1 months, down about 9 percent from year-end 1998. The accounts receivable index was 61 days, the same as year-end 1998. The current ratio was 1.6 , up from 1.5 at the end of 1998.

Total debt was \(\$ 2.610\) billion, down from \(\$ 3.106\) billion at year-end 1998, helped by increased operating cash flow and reduced capital expenditures. Total debt was 29 percent of total capital, compared with 34 percent in 1998. Of debt outstanding at the end of 1999, \$359 million represented a guarantee of debt of the 3M Employee Stock Ownership Plan.

Various assets and liabilities, including cash and short-term debt, can fluctuate significantly from month to month depending on short-term liquidity needs. Investments decreased \(\$ 136\) million since year-end 1998, driven by investment decreases of about \(\$ 350\) million related to divestitures, partially offset by increases in the value of marketable equity securities classified as available-for-sale. Divestitures also contributed to the decline in other current liabilities and other liabilities shown on the Consolidated Balance Sheet.

During 1999, cash flows provided by operating activities totaled \$3.038 billion, up from \(\$ 2.374\) billion in 1998. The increase in net income, along with
good working capital management, drove the improvement. Inventories declined about \(\$ 190\) million, or 9 percent, compared with year-end 1998. Working capital and other changes in 1999 include a \(\$ 205\) million use of cash for the impact of employee termination benefits paid in connection with restructuring activities.

Operating cash flows in 1999 included net inflows of \(\$ 93\) million related to breast implant litigation, compared with net outflows of \(\$ 255\) million in 1998. A decrease in the noncurrent portion of breast implant receivables contributed to the decline in other assets in 1999. Asset impairment charges of \(\$ 182\) million in 1998 represent the writedown of certain assets to net realizable value. In both 1999 and 1998, cash flows benefited from effective asset management.

Purchases of property, plant and equipment totaled \(\$ 1.039\) billion, a decrease of about 27 percent from 1998. This followed increases of 2 percent in 1998 and 27 percent in 1997. These investments are helping to meet global demand for new products and increase manufacturing
efficiency
Cash used for acquisitions of businesses totaled \(\$ 374\) million, \(\$ 200\) million and \(\$ 8\) million in 1999, 1998 and 1997, respectively. 1999 includes about \(\$ 340\) million related to the acquisition of the outstanding minority interest in Dyneon LLC. Acquisitions in 1998 were primarily in the occupational health and safety, and telecommunications areas.

Cash proceeds from the sale of businesses totaled \(\$ 249\) million, \(\$ 57\) million and \(\$ 1.030\) billion in 1999, 1998 and 1997, respectively. The company received cash proceeds in 1999 related to divestitures of Eastern Heights Bank, cardiovascular systems and other health care businesses. In 1997, cash proceeds from the sale of National Advertising Company totaled \(\$ 1.0\) billion, with net after-tax cash proceeds of nearly \(\$ 700\) million. Related to this, 1997 operating cash flows were negatively impacted by \(\$ 308\) million of income taxes paid related to the gain on the sale of National Advertising Company.

Purchases of investments totaled \(\$ 67\) million, \(\$ 65\) million and \(\$ 32\) million in 1999, 1998 and 1997, respectively. These purchases include patents, and equity and cost method investments.

Cash dividends paid to stockholders totaled \(\$ 901\) million, or \(\$ 2.24\) per share. 3 M has paid dividends since 1916. In February 2000, the Board of Directors increased the quarterly dividend on \(3 M\) common stock to 58 cents per share, equivalent to an annual dividend of \(\$ 2.32\) per share. This marks the 42 nd consecutive year of dividend increases.

Repurchases of 3 M common stock totaled \(\$ 825\) million in 1999, compared with \(\$ 618\) million in 1998 and \(\$ 1.693\) billion in 1997. Repurchases were made to support employee stock purchase plans and for other corporate purposes. In 1999, a reduction in shares outstanding resulted in a benefit to earnings of 2 cents per diluted share. In 1998, the combination of a reduction in average shares outstanding and higher interest expense resulted in a net benefit to earnings of 3 cents per diluted share. In 1997, net proceeds from the National Advertising Company divestiture were used primarily to repurchase shares.

In November 1999, the Board of Directors authorized the repurchase of up to 12 million of the company's shares. This share repurchase authorization extends through December 31, 2000. Under a preceding authorization, the company purchased about 9 million shares.

The company's strong credit rating provides ready and ample access to funds in global capital markets. At year-end 1999, the company had available short-term lines of credit totaling about \(\$ 661\) million.

Timing differences between payment of implant liabilities and receipt of related insurance recoveries could affect future cash flows. This is discussed in Part I, Item 3, Legal Proceedings, of this Form 10-K.

Future Outlook
\(3 M\) expects to achieve solid sales and profits in 2000. 3M's focus on growth, productivity and competitiveness will drive results. The company is not able to project what the consequences will be from the dynamic economies around the world. The company is monitoring business conditions closely and is prepared to make adjustments in costs, pricing and investments as appropriate.

3 M expects worldwide sales growth in 2000 of 6 to 7 percent in local currencies, excluding potential acquisitions, with volume being the main growth driver. Sales are expected to grow close to 6 percent in the United States. Internationally, the company expects to increase sales in local currencies 7 to 8 percent.

The company expects that selling prices overall will have minimal impact in 2000. Pricing varies by market segment. In the Electro and Communications Markets segment, price decreases are expected to limit operating income growth.

The Telecom Systems division announced on February 1, 2000, its intention to purchase Quante AG, a manufacturer of telecommunications products and systems. The purchase method of accounting will be used. Sales in 1999 were more than \(\$ 350\) million. The transaction is dependent on approval from the European Commission. 3 M also is considering other acquisitions in markets such as health care and light management.

The company expects capital spending to total \(\$ 1.0\) billion to \(\$ 1.1\) billion in 2000 . The company does not expect a significant change in its tax rate in 2000.

Restructuring charge: To reduce costs and improve productivity, the company initiated a restructuring program in the second half of 1998 to streamline corporate structure, consolidate manufacturing operations and exit certain product lines. As discussed in the restructuring charge section in the Notes to Consolidated Financial Statements, these product lines, discontinued primarily in 1998, had combined annual sales of less than \(\$ 100\) million. In 1999, as part of its restructuring plan, the company also divested Eastern Heights Bank, cardiovascular systems and other health care businesses that together had annual sales of approximately \(\$ 200\) million.

The company recorded a restructuring charge in 1998, and subsequently recorded a change in estimate that reduced the restructuring charge in 1999. As of the
end of 1999, the restructuring program was substantially complete. The company experienced a net reduction of about 2,200 positions in the second half of 1998, with a total net reduction of more than 5,000 positions by December 31, 1999. This decline was due to both restructuring actions and attrition. Of the employment reductions, about one-third were in the United States and about one-third were in Europe, with the remainder split about equally between the Asia Pacific geographic area and the Latin America, Africa and Canada geographic area. Each business segment of the company was affected by this restructuring plan.

The restructuring plan is expected to provide annual pre-tax savings of about \(\$ 250\) million upon completion of the plan. The incremental benefit in the year 2000 versus 1999 is expected to be about \(\$ 60\) million, primarily in the first half. If the company does not generate adequate sales growth, normal increases in payroll and other costs will create offsets to the annual savings. Implementation costs associated with this restructuring plan totaled about \(\$ 30\) million in 1999. These costs, which are not included in the restructuring charge, included expenses for relocating employees, inventory and equipment; unfavorable overhead variances; and other expenses.

Financial Instruments
The company enters into contractual arrangements (derivatives) in the ordinary course of business to manage foreign currency exposure, interest rate risks and commodity price risks. A financial risk management committee, composed of senior management, provides oversight for risk management and derivative activities. This committee determines the company's financial risk policies and objectives, and provides guidelines for derivative instrument utilization. This committee also establishes procedures for control and valuation, risk analysis, counterparty credit approval, and ongoing monitoring and reporting.

The company enters into forward contracts and swaps to hedge certain intercompany financing transactions, and purchases options to hedge against the effect of exchange rate fluctuations on cash flows denominated in foreign currencies. The company manages interest expense using a mix of fixed, floating and variable rate debt. To help manage borrowing costs, the company may enter into interest rate swaps. Under these arrangements, the company agrees to exchange, at specified intervals, the difference between fixed and floating interest amounts calculated by reference to an agreed-upon notional principal amount. The company manages commodity price risks through negotiated supply contracts, price protection swaps and forward physical contracts.

A variance/co-variance value-at-risk model was used to test the company's exposure to changes in currency and interest rates. An historical value-at-risk model was used to assess commodity risks. All models used a 95 percent confidence level over a one month time horizon. The Riskmetrics dataset was used for the variance/co-variance analysis. Six years of historical data were used for the commodity risk analysis. Both models assessed the risk of loss in market value of outstanding financial instruments and derivatives. Based on a value-at-risk analysis of the company's foreign exchange, interest rate and commodity derivative instruments outstanding at December 31, 1999, probable near-term changes in exchange rates, interest rates or commodity prices would not materially affect the company's consolidated financial position, results of operations or cash flows. However, over a one-year period, exchange rates can
significantly impact results. In 1998, currency effects reduced net income by an estimated \(\$ 141\) million, or 35 cents per diluted share.

Year 2000 Update
In November 1996, the company created a corporate-wide Year 2000
project team representing all company business and staff units. The team's objective was to ensure an uninterrupted transition to the year 2000 by assessing, testing and modifying information technology (IT) and non-IT systems (defined below) and date-sensitive company products so that (a) they will perform as intended, regardless of the date (before, during and after December 31, 1999) and (b) dates (before, during and after December 31, 1999, and including February 29, 2000) can be processed with expected results (Year 2000 Compliant). The scope of the Year 2000 compliance effort included (i) IT, such as software and hardware; (ii) non-IT systems or embedded technology, such as microcontrollers contained in various manufacturing and laboratory equipment; environmental and safety systems, facilities and utilities, (iii) date-sensitive company products; and (iv) the readiness of key third parties, including suppliers and customers, with whom the company has material business relationships.

The company also prepared contingency plans specifying what the company would do if failures occurred in IT and non-IT systems, or if important third parties were not Year 2000 Compliant. The process included identifying and prioritizing risks, assessing the business impact of those risks, creating notification procedures, and preparing written contingency plans for those failures with the greatest risk to the company.

From inception of the company's efforts on the Year 2000 issue through December 31, 1999, the company spent \(\$ 66.5\) million related to the Year 2000 readiness issue. These costs included external consultants, professional advisors, and software and hardware. The company's process for tracking internal costs did not capture all of the costs incurred for each of the teams working on the Year 2000 project. Such internal costs were principally the related payroll costs for its information systems group and other employees working on the Year 2000 project. The company expensed as incurred all costs related to the assessment and remediation of the Year 2000 issue. These costs were funded through operating cash flows.

From December 31, 1999, to January 14, 2000, the company operated global information centers to monitor the company's facilities and operations. No material problems were reported in any of the company's facilities or operations during this period. As of the date of this filing, the company had not experienced any material Year 2000 problems with its IT or non-IT systems or products, nor had the company experienced any material problems with any of its key customers or suppliers.

The Euro Conversion
On January 1, 1999, 11 of the 15 member countries of the European Union (EU) established fixed conversion rates through the European Central Bank (ECB) between existing local currencies and the euro, the EU's new single currency. The participating countries had agreed to adopt the euro as their common legal currency on that date. From that date, the euro has been traded on currency exchanges and available for noncash transactions.

Local currencies will remain legal tender until December 31, 2001. Goods and services may be paid for with the euro or the local currency under the EU's "no compulsion, no prohibition" principle. If crossborder payments are made in a local currency during this transition period, the amount will be converted into euros and then converted from euros into the second local currency at rates fixed by the ECB. The participating countries will issue new euro-denominated bills and coins for use in cash transactions on about December 31, 2001. By no later than July 1, 2002, participating countries will withdraw all bills and coins denominated in local currencies.

In February 1997, the company created a European Monetary Union (EMU) Steering Committee and project teams representing all company business and staff units in Europe. The objective of these teams is to ensure a smooth transition to EMU for the company and its constituencies. The scope of the teams' efforts includes (i) assessing the euro's impact on the company's business and pricing strategies for customers and suppliers, and (ii) ensuring that the company's business processes and information technology (IT) systems can process transactions in euros and local currencies during the transition period and achieve the conversion of all relevant local currency data to the euro by December 31, 2001, in the participating countries.

The European market contributed 24 percent of consolidated sales and 20 percent of consolidated operating income, excluding non-recurring items, in 1999. The participating countries accounted for 61 percent of the company's sales in the European market in 1999. The company believes that the euro will, over time, increase price competition for the company's products across Europe due to cross-border price
transparency. The company also believes that the adverse effects of increased price competition will be offset somewhat by new business opportunities and efficiencies. The company, however, is not able to estimate the net long-term impact of the euro introduction on the company.

The company has made significant investments in IT systems in Europe, and these investments already enable the company to manage customer orders, invoices, payments and accounts in euros and in local currencies according to customer needs. The company anticipates spending approximately \(\$ 35-50\) million to complete the conversion of all its IT systems in Europe to the euro by December 31, 2001. The company is developing appropriate contingency plans so the euro adoption does not jeopardize the company's operations.

The euro introduction is not expected to have a material impact on the company's overall currency risk. Although the company engages in significant trade within the EU, the impact to date of changes in currency exchange rates on trade within the EU has not been material. The company anticipates the euro will simplify financial issues related to cross-border trade in the EU and reduce the transaction costs and administrative time necessary to manage
this trade and related risks. The company believes that the associated savings will not be material to corporate results.

The company has derivatives outstanding beyond December 31, 1999, in several European currencies. Under the EU's "no compulsion, no prohibition" principle, the outstanding derivative positions will either mature as local currency contracts or convert to euro contracts at no additional economic cost to the company. The company has modified systems to track derivatives in euros. The company believes the impact of the euro introduction on the company's derivative positions will not be material.

Forward-Looking Statements
The Private Securities Litigation Reform Act of 1995 provides a "safe harbor" for certain forward-looking statements. This Annual Report on Form 10-K contains forward-looking statements, which reflect the company's current views with respect to future events and financial performance.

These forward-looking statements are subject to certain risks and uncertainties, including several identified here that could cause actual results to differ materially from historical results or those anticipated. The words "aim," "believe," "expect," "anticipate," "intend," "estimate," "will," "should," "could" and other expressions that indicate future events and trends identify forward-looking statements.

Actual future results and trends may differ materially from historical results or those anticipated depending on a variety of factors, including, but not limited to: the effects of, and changes in, worldwide economic conditions; foreign exchange rates and fluctuations in those rates; the timing and market acceptance of new product offerings; raw materials, including shortages and increases in the costs of key raw materials; and legal proceedings (see discussion of Legal Proceedings in Part I, Item 3 of this Form 10-K).

Item 8. Financial Statements and Supplementary Data. <TABLE>

Index to Financial Statements
<CAPTION>
Reference (pages) Form 10-K
<S> <C>
Data submitted herewith:
Report of Independent Auditors ....................................... 31
Consolidated Statement of Income for the years ended December 31, 1999, 1998 and 1997 ................................. 32

Consolidated Balance Sheet at December 31, 1999 and 1998 33

Consolidated Statement of Changes in Stockholders'
Equity and Comprehensive Income for the years ended December 31, 1999, 1998 and 1997.................................. 3

Consolidated Statement of Cash Flows
for the years ended December 31,

1999, 1998 and 1997 .................................................. 35
Notes to Consolidated Financial Statements ................. 36-55 </TABLE>

Report of Independent Auditors
To the Stockholders and Board of Directors of Minnesota Mining and Manufacturing Company:

\begin{abstract}
In our opinion, the consolidated financial statements as listed in Item 8 of this Form \(10-K\) present fairly, in all material respects, the consolidated financial position of Minnesota Mining and Manufacturing Company and Subsidiaries at December 31, 1999 and 1998, and the consolidated results of their operations and their cash flows for each of the three years in the period ended December 31, 1999, in conformity with accounting principles generally accepted in the United States. These financial statements are the responsibility of the company's management; our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits of these statements in accordance with auditing standards generally accepted in the United States, which require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, and evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for the opinion expressed above.
\end{abstract}
/s/ PricewaterhouseCoopers LLP
PricewaterhouseCoopers LLP
St. Paul, Minnesota
February 14, 2000
<TABLE>
Consolidated Statement of Income

Minnesota Mining and Manufacturing Company and Subsidiaries <CAPTION>
Years ended December 31
\begin{tabular}{|c|c|c|c|}
\hline (Amounts in millions, except per-share amounts) & 1999 & 1998 & 1997 \\
\hline <S> & <C> & <C> & <C> \\
\hline Net sales & \$15,659 & \$15,021 & \$15,070 \\
\hline \multicolumn{4}{|l|}{Operating expenses} \\
\hline Cost of goods sold & 8,852 & 8,705 & 8,580 \\
\hline Restructuring charge - inventory & -- & 39 & -- \\
\hline Total cost of goods sold & 8,852 & 8,744 & 8,580 \\
\hline Selling, general and administrative expenses & 3,879 & 3,784 & 3,815 \\
\hline Restructuring charge (credit) - other & (28) & 454 & -- \\
\hline Total & 12,703 & 12,982 & 12,395 \\
\hline Operating income & 2,956 & 2,039 & 2,675 \\
\hline \multicolumn{4}{|l|}{Other income and expense} \\
\hline Interest expense & 109 & 139 & 94 \\
\hline Investment and other income - net & (33) & (42) & (56) \\
\hline Gain on National Advertising Company divestiture & net & (10) & (803) \\
\hline Total & 76 & 87 & (765) \\
\hline \multicolumn{4}{|l|}{Income before income taxes,} \\
\hline Provision for income taxes & 1,032 & 685 & 1,241 \\
\hline Minority interest & 85 & 54 & 78 \\
\hline & 1,763 & 1,213 & 2,121 \\
\hline \multicolumn{4}{|l|}{Extraordinary loss from early extinguishment} \\
\hline Net income & \$ 1,763 & \$ 1,175 & \$ 2,121 \\
\hline Weighted average common shares outstanding - basic & 402.0 & 403.3 & 412.7 \\
\hline \multicolumn{4}{|l|}{Earnings per share - basic} \\
\hline Income before extraordinary loss & \$ 4.39 & \$ 3.01 & \$ 5.14 \\
\hline Extraordinary loss & -- & (.10) & -- \\
\hline
\end{tabular}
\begin{tabular}{|c|c|c|c|c|c|c|}
\hline Weighted average common shares & & 06.5 & & 08.0 & & 18.7 \\
\hline Earnings per share - diluted & & & & & & \\
\hline Income before extraordinary loss & \$ & 4.34 & \$ & 2.97 & \$ & 5.06 \\
\hline Extraordinary loss & & -- & & (.09) & & \\
\hline Net income & \$ & 4.34 & \$ & 2.88 & \$ & 5.06 \\
\hline
\end{tabular}

\section*{<FN>}
<F1>
The accompanying Notes to Consolidated Financial Statements are an integral part of this statement.
</FN>
</TABLE>
<TABLE>
Consolidated Balance Sheet

Minnesota Mining and Manufacturing Company and Subsidiaries
<CAPTION>
At December 31
\begin{tabular}{lll} 
(Dollars in millions) & 1999 & 1998 \\
<C> \(>\)
\end{tabular}

Assets
Current assets
\begin{tabular}{lrr} 
Cash and cash equivalents & \(\$ 887\) & \(\$ 211\) \\
Other securities & 54 & 237 \\
Accounts receivable - net & 2,778 & 2,666 \\
Inventories & 2,030 & 2,219 \\
Other current assets & 817 & 886 \\
Total current assets & 6,066 & 6,219 \\
Investments & & 487 \\
Property, plant and equipment - net & 5,656 & 5,566 \\
Dther assets & 1,687 & 1,745 \\
Total & \(\$ 13,896\) & \(\$ 14,153\)
\end{tabular}
\begin{tabular}{|c|c|c|c|c|}
\hline \multicolumn{5}{|l|}{Liabilities and Stockholders' Equity} \\
\hline \multicolumn{5}{|l|}{} \\
\hline Short-term debt & \$ & 1,130 & \$ & 1,492 \\
\hline Accounts payable & & 1,008 & & 868 \\
\hline Payroll & & 361 & & 487 \\
\hline Income taxes & & 464 & & 261 \\
\hline Other current liabilities & & 856 & & 1,114 \\
\hline Total current liabilities & & 3,819 & & 4,222 \\
\hline Long-term debt & & 1,480 & & 1,614 \\
\hline Other liabilities & & 2,308 & & 2,381 \\
\hline Stockholders' equity - net & & \multirow[t]{3}{*}{6,289} & & 5,936 \\
\hline Shares outstanding - 1999: 398,710,817 & & & & \\
\hline 1998: 401,924,248 & & & & \\
\hline Total & & 3,896 & & 4,153 \\
\hline
\end{tabular}
```
<FN>
<F1>
The accompanying Notes to Consolidated Financial Statements are an
integral part of this statement.
</FN>
</TABLE>
```
<TABLE>
Consolidated Statement of Changes in
Stockholders' Equity and Comprehensive Income
Minnesota Mining and Manufacturing Company and Subsidiaries
<CAPTION>
(Dollars in millions,
except per-share amounts)
\(<S>\)
Balance at December 31, 1996
Net income
Cumulative translation adjustment - net
\begin{tabular}{|c|c|c|c|c|c|}
\hline \multirow[t]{4}{*}{} & \multicolumn{3}{|l|}{Common} & \multirow[t]{2}{*}{Unearned} & Accumulated \\
\hline & \multicolumn{3}{|l|}{Stock and} & & Other \\
\hline & Capital in & & & Compen- & Compre- \\
\hline & Excess & Retained & Treasury & sation & hensive \\
\hline Total & of Par & Earnings & Stock & ESOP & Income \\
\hline <C> & <C> & <C> & <C> & <C> & <C> \\
\hline \$6,284 & \$296 & \$8,756 & \$ \((2,193)\) & \$(412) & \$(163) \\
\hline 2,121 & & 2,121 & & & \\
\hline (369) & & & & & (369) \\
\hline (7) & & & & & (7) \\
\hline 1,745 & & & & & \\
\hline (876) & & (876) & & & \\
\hline 33 & & & & 33 & \\
\hline \((1,693)\) & & & \((1,693)\) & & \\
\hline
\end{tabular}

Effect of exchange rate changes on cash

Net increase (decrease) in cash and cash equivalents
Cash and cash equivalents at beginning of year
Cash and cash equivalents at end of year
<FN>
<F1>
The accompanying Notes to Consolidated Financial Statements are an integral
part of this statement.
</FN>
</TABLE>

Notes to Consolidated Financial Statements
Significant Accounting Policies
Consolidation: All significant subsidiaries are consolidated. All intercompany transactions are eliminated. As used herein, the term "3M" or "company" refers to Minnesota Mining and Manufacturing Company and subsidiaries unless the context indicates otherwise.

Foreign currency translation: Local currencies generally are considered the functional currencies outside the United States, except in countries treated as highly inflationary. Assets and liabilities for operations in local-currency environments are translated at yearend exchange rates. Income and expense items are translated at average rates of exchange prevailing during the year. Cumulative translation adjustments are recorded as a component of accumulated other comprehensive income in stockholders' equity.

For operations in countries treated as highly inflationary, certain financial statement amounts are translated at historical exchange rates, with all other assets and liabilities translated at year-end exchange rates. These translation adjustments are reflected in income and are not material.

Reclassifications: Certain reclassifications have been made to December 31, 1998, Consolidated Balance Sheet amounts to conform to the current-year presentation.

Use of estimates: The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

Cash and cash equivalents: Cash and cash equivalents consist of cash and temporary investments with maturities of three months or less when purchased.

Other securities and investments: Other securities consist of marketable securities and interest-bearing bank deposits with varied maturity dates. These securities are employed in the company's banking, captive insurance and cash management operations. Investments primarily include debt securities held by captive insurance and banking operations; the cash surrender value of life insurance policies; and real estate and venture capital investments. Unrealized gains and losses relating to other securities and investments classified as available-for-sale are recorded as a component of accumulated other comprehensive income in stockholders' equity. The company's banking operations were divested on June 30, 1999.

Inventories: Inventories are stated at lower of cost or market, with cost generally determined on a first-in, first-out basis.

Other assets: Other assets include product and other insurance receivables, goodwill, patents, other intangibles, deferred income taxes and other noncurrent assets. Goodwill is amortized on a straightline basis over the
periods benefited, ranging from 5 to 40 years. Other intangible items are amortized on a straight-line basis over their estimated economic lives.

Revenue recognition: Revenue is recognized upon shipment of goods to customers and upon performance of services. The company sells a wide range of products to a diversified base of customers around the world and, therefore, believes there is no material concentration of credit
risk.

Property, plant and equipment: Depreciation of property, plant and equipment generally is computed using the straight-line method based on estimated useful lives of the assets. Estimated useful lives range from 5 to 40 years for building and improvements and 3 to 20 years for machinery and equipment. Fully depreciated assets are retained in property and accumulated depreciation accounts until removed from service. Upon disposal, assets and related accumulated depreciation are removed from the accounts and the net amount, less proceeds from disposal, is charged or credited to operations.

Advertising and merchandising: These costs are charged to operations in the year incurred.

Derivatives and hedging activities: The company uses interest rate swaps, currency swaps, and forward and option contracts to manage risks generally associated with foreign exchange rate, interest rate and commodity market volatility. All hedging instruments are designated and effective as hedges, in accordance with generally accepted accounting principles. Instruments that do not qualify for hedge accounting are marked to market with changes recognized in current earnings. The company does not hold or issue derivative financial instruments for trading purposes and is not a party to leveraged derivatives.

Realized and unrealized gains and losses for qualifying hedge instruments are deferred until offsetting gains and losses on the underlying transactions are recognized in earnings. These gains and losses generally are recognized either as interest expense over the borrowing period for interest rate and currency swaps; as an adjustment to cost of goods sold for inventory-related hedge transactions; or as a component of accumulated other comprehensive income in stockholders' equity for hedges of net investments in international companies. If the underlying hedged transaction ceases to exist, all changes in fair value of the related derivatives that have not been settled are recognized in earnings. Cash flows attributable to these financial instruments are included with the cash flows of the associated hedged items.

Accounting for stock-based compensation: The company uses the intrinsic value method for the Management Stock Ownership Program (MSOP). The General Employees' Stock Purchase Plan (GESPP) is considered noncompensatory.

Comprehensive income: Total comprehensive income and the components of accumulated other comprehensive income are presented in the Consolidated Statement of Changes in Stockholders' Equity and Comprehensive Income. Accumulated other comprehensive income is composed of foreign currency translation effects, including hedges of net investments in international companies, minimum pension liability adjustments, and unrealized gains and losses on available-for-sale debt and equity securities.

Earnings per share: The difference in the weighted average shares outstanding for calculating basic and diluted earnings per share is attributable to the assumed exercise of MSOP stock options, if dilutive, and also includes the effect of the assumed exercise of GESPP options for periods through June 30, 1997. Beginning July 1, 1997, GESPP options had no dilutive effect.

New accounting pronouncements: In 1999, the Financial Accounting Standards Board issued Statement of Financial Accounting Standards No. 137, "Accounting for Derivative Instruments and Hedging Activities Deferral of the Effective Date of FASB Statement No. 133." The company must adopt Statement No. 133 no later than January 1, 2001. The company is reviewing the requirements of this standard. Although the company expects that this standard will not materially affect its financial position or results of operations, it has not yet finalized its determination of the impact of this standard on its consolidated financial statements.

Effective January 1, 1999, the company adopted Statement of Position (SOP) 98-1, "Accounting for the Costs of Computer Software Developed or Obtained for Internal Use," and SOP 98-5 "Reporting on the Costs of Start-Up Activities," both issued by the American Institute of Certified Public Accountants. These statements did not have a material effect on the consolidated financial statements because the company's existing accounting policies were generally in compliance.

Restructuring Charge
To reduce costs and improve productivity, the company initiated a restructuring program in the second half of 1998 to streamline
corporate structure, consolidate manufacturing operations and exit certain product lines. Related to this, the company recorded a restructuring charge of \(\$ 493\) million ( \(\$ 313\) million after tax). A portion of this restructuring charge ( \(\$ 39\) million) has been classified as a component of cost of goods sold. In 1999, the company recorded a change in estimate that reduced the restructuring charge by \(\$ 28\) million. The restructuring charge does not include the write-down of goodwill or other intangible assets. As of December 31, 1999, this restructuring program was substantially complete.

Of the total restructuring charge, \(\$ 275\) million relates to employee termination benefits for personnel reductions in each business segment and geographic area of the company and in all major functions. Under the plan, the company terminated 1,225 employees in the second half of 1998 and 3,288 employees in 1999, of whom about one-third were in the United States and two-thirds were abroad. Because certain employees can defer receipt of termination benefits, cash payments lag job eliminations. After subtracting payments of \(\$ 244\) million made through December 31, 1999, the company had a remaining liability of \(\$ 31\) million related to employee termination benefits at year-end, most of which relates to employees already terminated. This amount is classified in current liabilities (payroll) on the Consolidated Balance Sheet.

The company has consolidated or downsized manufacturing operations, including actions in seven locations in the United States, nine in Europe, four in the Asia Pacific area and two in Latin America. As part of the restructuring plan, the company has discontinued product lines that had combined annual sales of less than \(\$ 100\) million and marginal operating income.

The restructuring charge includes \(\$ 112\) million, net of salvage value, for the write-down of assets included in property, plant and equipment. These assets primarily include specialized 3 M manufacturing machinery and equipment. Estimated salvage values are based on estimates of proceeds upon sale of certain affected assets.

The restructuring charge also includes \(\$ 78\) million for losses on inventory write-downs and other exit costs. The company has taken an inventory write-down of \(\$ 39\) million, which has been classified as a component of cost of goods sold, for certain product lines that were discontinued primarily in 1998. Other exit costs include \(\$ 39\) million in incremental costs and contractual obligations for items such as leasehold termination payments and other facility exit costs incurred as a direct result of the plan. After subtracting \(\$ 31\) million in payments made through December 31, 1999, the company had a remaining balance of \(\$ 8\) million in other current liabilities for these exit costs at December 31, 1999.

\section*{<TABLE>}
<CAPTION>
\begin{tabular}{|c|c|c|c|c|}
\hline Restructuring Employee & \multicolumn{4}{|l|}{Write-down of} \\
\hline Information Termination & Property, Plant & & & \\
\hline (Millions) Benefits & and Equipment & Inventory & Other & Total \\
\hline <S> <C> & <C> & <C> & <C> & <C> \\
\hline \multicolumn{5}{|l|}{1998 restructuring charge} \\
\hline Third quarter \$102 & \$161 & \$29 & \$40 & \$332 \\
\hline Fourth quarter 169 & -- & 10 & -- & 179 \\
\hline Fourth quarter & (18) & -- & -- & (18) \\
\hline Total-year 1998 \$271 & \$143 & \$39 & \$40 & \$493 \\
\hline 1999 change in estimate & (31) & -- & (1) & ) (28) \\
\hline Total restructuring charge \$275 </TABLE> & \$112 & \$39 & \$39 & \$465 \\
\hline \multicolumn{5}{|l|}{<TABLE>} \\
\hline \multicolumn{5}{|l|}{<CAPTION>} \\
\hline Restructuring & Employee & & & \\
\hline Liability & Termination & & & \\
\hline (Millions) & Benefits & Other & & Total \\
\hline <S> & <C> & <C> & & <C> \\
\hline \multicolumn{5}{|l|}{September 30, 1998 liability \$102 \$40 \$142} \\
\hline \multicolumn{5}{|l|}{\begin{tabular}{l}
Fourth-quarter 1998 employee \\
termination benefits charge 169 -- 169
\end{tabular}} \\
\hline Fourth-quarter 1998 cash payments & (39) & (8) & & (47) \\
\hline December 31, 1998 liability & \$232 & \$32 & & \$264 \\
\hline 1999 cash payments & (205) & (23) & & (228) \\
\hline 1999 change in estimate & 4 & (1) & & 3 \\
\hline December 31, 1999 liability & \$ 31 & & & \$39 \\
\hline
\end{tabular}
</TABLE>
Acquisitions and Divestitures
Acquisition of Dyneon minority interest: On December 28, 1999, 3M
finalized the acquisition of the outstanding 46 percent minority
interest in Dyneon LLC from Celanese AG for approximately $\$ 340$ million in cash, primarily financed by debt. The purchase method of accounting was used for this acquisition. Based on a preliminary allocation, the purchase price exceeds the recorded basis of the minority interest net assets by approximately $\$ 265$ million, of which approximately $\$ 180$ million represents goodwill and other intangible assets that
will be amortized over 15 years or less. Dyneon's assets, liabilities, revenues and expenses were already fully consolidated in 3M's financial statements, with the 46 percent minority interest eliminated on the minority interest line to reflect $3 \mathrm{M}^{\prime}$ s net position. If this acquisition had occurred at the beginning of 1999, the effect on results of operations would not have been material.

Divestitures: On June 30, 1999, the company closed on the sale of Eastern Heights Bank, a subsidiary banking operation, and on the sale of the assets of its cardiovascular systems business. These divestitures generated cash proceeds of $\$ 203$ million and, net of an investment valuation adjustment, resulted in a pre-tax gain of \$104 million ( $\$ 55$ million after tax) in the second quarter of 1999. 3M also recorded a pre-tax gain of $\$ 43$ million ( $\$ 26$ million after tax) related to divestitures, mainly in the Health Care Markets segment, in the third quarter of 1999. These pre-tax gains are recorded as a reduction of selling, general and administrative expenses in the Consolidated Statement of Income.

Gain on National Advertising Company divestiture: Effective August 15, 1997, the company sold National Advertising Company, an outdoor and mall advertising subsidiary, for cash proceeds of $\$ 1.0$ billion. After adjusting for the net cost of the assets sold and for the expenses associated with the divestiture, the company realized a gain of $\$ 803$ million ( $\$ 495$ million after tax), or $\$ 1.18$ per diluted share, in 1997. National Advertising Company had annual sales of about $\$ 200$ million and operating income of about $\$ 35$ million. In 1998, a $\$ 10$ million gain was recorded to finalize the accounting for this sale.

<TABLE>
Supplemental Statement of Income Information
<CAPTION>
\begin{tabular}{lrrr} 
(Millions) & 1999 & 1998 & 1997 \\
<S> & <C> & <C> & <C> \\
Research, development and related expenses & \(\$ 1,038\) & \(\$ 1,016\) & \(\$ 1,002\) \\
Advertising and merchandising costs & 484 & 448 & 471
\end{tabular}

Advertising and merchandising costs
484448 471 </TABLE>

Research and development expenses, covering basic scientific research and the application of scientific advances to the development of new and improved products and their uses, totaled \(\$ 688\) million, \(\$ 648\) million and \(\$ 634\) million in 1999, 1998 and 1997, respectively. Related expenses primarily include technical support provided by the laboratories for existing products.
<TABLE>
Supplemental Balance Sheet Information
<CAPTION>
\begin{tabular}{lrr} 
(Millions) & < 1999 & 1998 \\
<S> & <C> & \\
Accounts receivable & & \\
Accounts receivable & \(\$ 2,860\) & \(\$ 2,751\) \\
Less allowances & 82 & 85 \\
Accounts receivable - net & \(\$ 2,778\) & \(\$ 2,666\) \\
& & \\
Inventories & \(\$ 1,103\) & \(\$ 1,161\) \\
Finished goods & 544 & 613 \\
Work in process & 383 & 445 \\
Raw materials & \(\$ 2,030\) & \(\$ 2,219\)
\end{tabular}

Other current assets
Product and other insurance receivables \$ 291 \$ 291
Deferred income taxes
Other
Total other current assets
420
other securities and investments
Held-to-maturity (amortized cost)
Available-for-sale (fair value)
Other (cost, which approximates fair value)
Total other securities and investments
Property, plant and equipment - at cost
Land
\begin{tabular}{lrr} 
Buildings and leasehold improvements & 3,429 & 3,328 \\
Machinery and equipment & 9,083 & 9,102 \\
Construction in progress & 602 & 684 \\
& 13,379 & 13,397 \\
Less accumulated depreciation & 7,723 & 7,831 \\
Property, plant and equipment - net & \(\$ 5,656\) & \(\$ 5,566\) \\
& & \\
Other assets & \(\$\) & 657 \\
Intangible assets and software - net & 634 & \(\$\) \\
Product and other insurance receivables & 265 & 862 \\
Prepaid pension benefits & 88 & 243 \\
Deferred income taxes & 43 & 88 \\
Other & \(\$ 1,687\) & \(\$ 1,745\) \\
Total other assets & & 29
\end{tabular}
\begin{tabular}{|c|c|c|c|c|}
\hline Supplemental Balance Sheet Information (conti <TABLE> & & & & \\
\hline <CAPTION> & & & & \\
\hline (Millions) & & 1999 & & 1998 \\
\hline <S> & & > & & \\
\hline Other current liabilities & & & & \\
\hline Product and other claims & \$ & 141 & \$ & 221 \\
\hline Nonfunded pension and postretirement benefits & & 72 & & 57 \\
\hline Restructuring & & 8 & & 32 \\
\hline Deposits - banking operations* & & -- & & 149 \\
\hline Deferred income taxes & & 5 & & 6 \\
\hline Other & & 630 & & 649 \\
\hline Total other current liabilities & \$ & 856 & \$ & 1,114 \\
\hline Other liabilities & & & & \\
\hline Nonfunded pension and postretirement benefits & \$ & 761 & \$ & 695 \\
\hline Product and other claims & & 397 & & 447 \\
\hline Minority interest in subsidiaries & & 371 & & 390 \\
\hline Deposits - banking operations* & & -- & & 260 \\
\hline Deferred income taxes & & 332 & & 193 \\
\hline Other & & 447 & & 396 \\
\hline Total other liabilities & \$ & 2,308 & & 2,381 \\
\hline
\end{tabular}
<FN>
<F1>
* Primarily demand deposits and, as such, the carrying amount approximates fair value. The company's banking operations were divested on June 30, 1999.
</FN>
</TABLE>
Supplemental Stockholders' Equity and Comprehensive Income Information Common stock (\$.50 par value per share; without par value at December 31, 1996) of 1 billion shares is authorized, with \(472,016,528\) shares issued in 1999, 1998 and 1997. Common stock and capital in excess of par includes \(\$ 60\) million transferred from common stock to capital in excess of par value during 1997. Preferred stock, without par value, of 10 million shares is authorized but unissued.

In 1999, deferred income taxes for the unrealized gain on debt and equity securities totaled \(\$ 77\) million, and for minimum pension liability adjustments totaled \(\$ 36\) million. Reclassification adjustments in 1999 for realized gains included in net income totaled \(\$ 41\) million ( \(\$ 25\) million after tax). These gains related to appreciated equity securities donated to the 3M Foundation in December 1999. In 1999, 1998 and 1997, other deferred income tax effects and other reclassification adjustments were not material. The following table shows the ending balances of the components of accumulated other comprehensive income.
Supplemental Stockholders' Equity and Comprehensive Income Information
(continued)
<TABLE>
<CAPTION>
Accumulated other comprehensive income
(Millions)
<S>
Cumulative translation - net
<TABLE>
Supplemental Cash Flow Information
<CAPTION>
\begin{tabular}{lllr} 
(Millions) & 1999 & 1998 & 1997 \\
\(<\) S \(>\) & \(<\mathrm{C}>\) & \(<\mathrm{C}>\) & \(<\mathrm{C}>\) \\
Income tax payments & \(\$ 653\) & \(\$ 467\) & \(\$ 1,123\) \\
Interest payments & 114 & 130 & 91
\end{tabular}
</TABLE>

Income tax payments in 1997 include \(\$ 308\) million related to the gain on the sale of National Advertising Company.

In 1999, 3 M exchanged assets used in the business, but not held for sale, with a fair market value of \(\$ 61\) million plus cash of \(\$ 12\) million for similar assets having a fair market value of \(\$ 73\) million. No gain was recognized on this nonmonetary exchange of productive assets. Also in 1999, 3 M donated to the 3 M Foundation appreciated property with a market value of \(\$ 66\) million, resulting in \(\$ 8\) million of pre-tax expense, which represented the company's cost of the securities.

In 1998, the \(3 M\) Employee Stock Ownership Plan (ESOP) refinanced its existing debt by issuing new debt of \(\$ 385\) million. Because the company has guaranteed repayment of the ESOP debt, the debt and related unearned compensation are recorded on the Consolidated Balance Sheet. The repayment of principal and proceeds of long-term debt relating to the ESOP have been excluded from the financing activities of the company in the Consolidated Statement of Cash Flows because the funds involved were received and disbursed by the ESOP trust.

In 1997, cash outflows from discontinued operations related to the costs associated with the final disposition of the company's audio and video businesses pursuant to the plan approved in November 1995.
<TABLE>
Debt
<CAPTION>
Short-Term Debt Effective
左
<S> <C> <C>
Commercial paper
5.95\% \$ 786 \$ 978
\(\begin{array}{llrr}\text { Long-term debt - current portion } & 6.52 \% & 36 & 131\end{array}\)
\(\begin{array}{rrrr}\text { Other borrowings } & 7.82 \% & 308 & 383 \\ \text { Total short-term debt } & \$ 1,130 & \$ 1,492\end{array}\)
</TABLE>
<TABLE>
<CAPTION>

tal long-term debt
<FN>
<F1>
*Reflects the effects of interest rate and currency swaps at December 31, 1999.
<FN>
</TABLE>
Debt with fixed interest rates includes the ESOP, U.S. dollar 6.375 percent note, Sumitomo 3 M Limited note, and a portion of other borrowings. ESOP debt is serviced by dividends on stock held by the ESOP and by company contributions. These contributions are reported as an employee benefit expense in the Consolidated Statement of Income. Debt not denominated in U.S. dollars includes the 5.75 percent Eurobond, the Sumitomo 3M Limited note, and most of other borrowings. Other borrowings include debt held by 3M's international companies, and floating rate notes and industrial bond issues in the United States.

Maturities of long-term debt for the next five years are: 2000, \$36 million; 2001, \(\$ 652\) million; 2002, \(\$ 38\) million; 2003, \(\$ 131\) million; and 2004, \(\$ 35\) million.

The company estimates that the fair value of short-term debt approximates the carrying amount of this debt. The fair value of longterm debt, based on third-party quotes, is estimated at \(\$ 1.376\) billion. Debt covenants do not restrict the payment of dividends. At year-end 1999, the company had available short-term lines of credit totaling about \(\$ 661\) million.

Other Financial Instruments
Interest rate and currency swaps: The company uses interest rate and currency swaps to manage interest rate risk related to borrowings. The notional amounts shown in the table below serve solely as a basis for the calculation of payment streams to be exchanged. These notional amounts are not a measure of the company's exposure through its use of derivatives. These instruments generally mature in relationship to their underlying debt and have maturities extending to 2001. Unrealized gains and losses and exposure to changes in market conditions were not material at December 31, 1999, for interest rate swaps, and at December 31, 1998, for interest rate and currency swaps. Currency swaps at December 31, 1999, had an unrealized gain of \(\$ 13\) million and unrealized losses of \(\$ 61\) million, largely offset by an unrealized gain of \(\$ 39\) million relating to an underlying debt instrument.
<TABLE>
<CAPTION>
\begin{tabular}{lll} 
Notional Amounts & & \\
(Millions) & 1999 & 1998 \\
<S> & \(<\mathrm{C}>\) & \(<\mathrm{C}>\) \\
Interest rate swaps & \(\$ 550\) & \(\$ 350\) \\
Currency swaps & 465 & 265
\end{tabular}
</TABLE>
Foreign exchange forward and option contracts: The company has entered into foreign exchange forward and option contracts, the majority of which have maturities of less than one year. The face amounts represent contracted U.S. dollar equivalents of forward and option contracts denominated in foreign currencies. The amounts at risk are not material because the company has the ability to generate offsetting foreign currency cash flows. Unrealized gains and losses at December 31, 1999 and 1998, were not material.
```
<TABLE>
<CAPTION>
Face Amounts
(Millions)
<S> 
Options purchased 140 590
Options sold
\begin{tabular}{rrr}
\multicolumn{2}{c}{1999} & \multicolumn{1}{c}{1998} \\
<C> & <C \(>\) \\
\(\$\) & 997 & \(\$ 1,050\) \\
140 & 590 \\
& -- & 88
\end{tabular}
```

The company engages in hedging activities to reduce exchange rate risks arising from cross-border cash flows denominated in foreign currencies. The company operates on a global basis, generating more than half its revenues internationally and engaging in substantial product and financial transfers among geographic areas. Major forward contracts at December 31, 1999, were denominated in European euros, Japanese yen, Singapore dollars and British pounds.

Credit risk: The company is exposed to credit loss in the event of nonperformance by counterparties in interest rate swaps, currency swaps, and option and foreign exchange contracts, but does not anticipate nonperformance by any of these counterparties. The company actively monitors its exposure to credit risk through the use of credit approvals and credit limits, and by selecting major international banks and financial institutions as counterparties.

Income Taxes
At December 31, 1999, about \(\$ 2.550\) billion of retained earnings attributable to international companies were considered to be indefinitely invested. No provision has been made for taxes that might be payable if these earnings were remitted to the United States. It is not practical to determine the amount of incremental taxes that might arise were these earnings to be remitted.

In 1998, the company refinanced debt related to its Employee Stock Ownership Plan. The provision for income taxes excludes a \(\$ 21\) million tax benefit (classified as part of the extraordinary loss) related to this refinancing.
</TABLE>
<TABLE>
Income before Income Taxes,
Minority Interest and Extraordinary Loss
<CAPTION>
(Millions)
\begin{tabular}{lll}
\multicolumn{1}{c}{1999} & \multicolumn{1}{c}{1998} & \multicolumn{1}{c}{1997} \\
\(<\mathrm{C}\rangle\) & \(<\mathrm{C}\rangle\) & \(<\mathrm{C}\rangle\) \\
\(\$ 2,020\) & \(\$ 1,326\) & \(\$ 2,607\)
\end{tabular}
\begin{tabular}{|c|c|c|c|c|c|}
\hline International & 860 & & 626 & & 833 \\
\hline Total & \$2,880 & & , 952 & & \$3,440 \\
\hline </TABLE> & & & & & \\
\hline <TABLE> & & & & & \\
\hline Provision for Income Taxes & & & & & \\
\hline <CAPTION> & & & & & \\
\hline (Millions) & 1999 & & 1998 & & 1997 \\
\hline <S> & <C> & < C & & & <C> \\
\hline Currently payable & & & & & \\
\hline Federal & \$ 423 & \$ & 186 & & \$ 823 \\
\hline State & 66 & & 52 & & 127 \\
\hline International & 402 & & 308 & & 370 \\
\hline Deferred & & & & & \\
\hline Federal & 171 & & 149 & & (57) \\
\hline State & 15 & & 13 & & (5) \\
\hline International & (45) & & (23) & & (17) \\
\hline Total & \$1,032 & \$ & 685 & & \$1,241 \\
\hline </TABLE> & & & & & \\
\hline <TABLE> & & & & & \\
\hline Components of Deferred Tax Assets and Liabilities & & & & & \\
\hline <CAPTION> & & & & & \\
\hline (Millions) & & & 1999 & & 1998 \\
\hline <S> & & & <C> & & <C> \\
\hline Accruals currently not deductible & & & & & \\
\hline Employee benefit costs & & & \$288 & & \$288 \\
\hline Severance and other restructur & ing costs & & 10 & & 93 \\
\hline Product and other claims & & & 205 & & 254 \\
\hline Product and other insurance recei & vables & & (353) & & (439) \\
\hline Accelerated depreciation & & & (423) & & (333) \\
\hline Other & & & 196 & & 201 \\
\hline ```
    Net deferred tax asset (liabil
</TABLE>
``` & ity) & & \$(77) & & \$ 64 \\
\hline <TABLE> & & & & & \\
\hline <CAPTION> & & & & & \\
\hline Reconciliation of Effective Incom & e Tax Rate & 199 & & 1998 & 1997 \\
\hline <S> & & <C> & & <C> & <C> \\
\hline Statutory U.S. tax rate & & 35. & & 35.0\% & 35.0\% \\
\hline State income taxes - net & & 1. & & 2.4 & 2.3 \\
\hline International income taxes - net & & & 2 & . 8 & . 2 \\
\hline All other - net & & (1. & & (3.1) & (1.4) \\
\hline Effective worldwide tax rate </TABLE> & & 35. & & 35.1\% & \(36.1 \%\) \\
\hline
\end{tabular}

Business Segments
In the third quarter of 1999, the company reorganized its management reporting structure into six business segments. Prior year amounts have been retroactively restated to reflect this change in business segment reporting. 3M's businesses are organized, managed and internally reported as six segments based on differences in products, technologies and services. These segments are Industrial; Transportation, Graphics and Safety; Health Care; Consumer and Office; Electro and Communications; and Specialty Material. These segments have worldwide responsibility for virtually all of the company's product lines. 3 M is not dependent on any single product or market.

Transactions among reportable segments are recorded at cost. \(3 M\) is an integrated enterprise characterized by substantial intersegment cooperation, cost allocations and inventory transfers. Therefore, management does not represent that these segments, if operated independently, would report the operating income and other financial information shown.

Operating income in 1999 includes a non-recurring net gain of \(\$ 100\) million. This relates to divestitures of certain health care businesses and Eastern Heights Bank, litigation expense, an investment valuation adjustment, and a change in estimate that reduced the 1998 restructuring charge. Of this \(\$ 100\) million gain, \(\$ 62\) million was recorded in Health Care and \(\$ 38\) million in Corporate and Unallocated. Operating income in 1998 includes a restructuring charge of \(\$ 493\) million in Corporate and Unallocated.
<TABLE>
<CAPTION>
Business Segments
<S>
Industrial
Major Products
<S>
Tapes and coated abrasives
Transportation, Graphics and Safety
\begin{tabular}{ll} 
Health Care & optical films \\
Consumer and Office & \begin{tabular}{l} 
Medical/surgical supplies, skin health \\
products, pharmaceuticals, dental products, \\
health information systems, microbiology \\
products and closures for disposable diapers
\end{tabular} \\
Electro and Communications & \begin{tabular}{l} 
Sponges, scour pads, high performance \\
cloths, consumer and office tapes, \\
repositionable notes, carpet and fabric \\
protectors, floor matting, commercial \\
cleaning products and do-it-yourself
\end{tabular} \\
products
\end{tabular}\(\quad\)\begin{tabular}{l} 
Connecting, insulating and splicing \\
solutions for the electrical, electronics \\
and telecommunications industries
\end{tabular}
</TABLE>
\begin{tabular}{|c|c|c|c|c|c|c|}
\hline \multicolumn{7}{|l|}{Business segments (continued):} \\
\hline \multicolumn{7}{|l|}{<TABLE>} \\
\hline \multicolumn{7}{|l|}{<CAPTION>} \\
\hline \multicolumn{5}{|l|}{Business Segment Information} & Depr. & Capital \\
\hline & & Net & Operating & & and & Expendi- \\
\hline (Millions) & & Sales & Income & Assets** & Amort. & tures \\
\hline <S> & <S> & <C> & <C> & <C> & <C> & <C> \\
\hline \multirow[t]{3}{*}{Industrial} & 1999 & \$ 3,394 & \$ 613 & \$ 2,357 & \$220 & \$ 200 \\
\hline & 1998 & 3,360 & 561 & 2,394 & 199 & 276 \\
\hline & 1997 & 3,419 & 544 & 2,366 & 186 & 283 \\
\hline \multirow[t]{3}{*}{Transportation,
Graphics and Safety} & 1999 & 3,228 & 679 & 2,673 & 140 & 197 \\
\hline & 1998 & 3,021 & 532 & 2,652 & 170 & 331 \\
\hline & 1997 & 3,112 & 585 & 2,368 & 191 & 363 \\
\hline \multirow[t]{3}{*}{Health Care} & 1999 & 3,118 & 686 & 2,076 & 203 & 187 \\
\hline & 1998 & 3,086 & 571 & 2,168 & 161 & 221 \\
\hline & 1997 & 3,004 & 521 & 2,042 & 183 & 217 \\
\hline \multirow[t]{3}{*}{Consumer and Office} & 1999 & 2,688 & 408 & 1,589 & 118 & 121 \\
\hline & 1998 & 2,613 & 398 & 1,614 & 136 & 178 \\
\hline & 1997 & 2,616 & 438 & 1,561 & 105 & 131 \\
\hline \multirow[t]{3}{*}{Electro and Communications} & 1999 & 2,014 & 406 & 1,359 & 130 & 192 \\
\hline & 1998 & 1,741 & 263 & 1,177 & 111 & 222 \\
\hline & 1997 & 1,739 & 327 & 1,103 & 114 & 167 \\
\hline \multirow[t]{3}{*}{Specialty Material} & 1999 & 1,166 & 188 & 1,323 & 79 & 142 \\
\hline & 1998 & 1,105 & 194 & 1,112 & 66 & 186 \\
\hline & 1997 & 1,090 & 192 & 928 & 70 & 200 \\
\hline \multirow[t]{3}{*}{Corporate and Unallocated*} & 1999 & 51 & (24) & 2,519 & 10 & -- \\
\hline & 1998 & 95 & (480) & 3,036 & 23 & 16 \\
\hline & 1997 & 90 & 68 & 2,870 & 21 & 45 \\
\hline \multirow[t]{3}{*}{Total Company} & 1999 & \$15,659 & \$2,956 & \$13,896 & \$900 & \$1,039 \\
\hline & 1998 & 15,021 & 2,039 & 14,153 & 866 & 1,430 \\
\hline & 1997 & 15,070 & 2,675 & 13,238 & 870 & 1,406 \\
\hline
\end{tabular}
<FN>
<F1>
*Corporate and Unallocated operating income principally includes corporate investment gains and losses, certain derivative gains and losses, insurance-related gains and losses, banking operating results (divested June 30, 1999), certain litigation expenses, restructuring charges and other miscellaneous items. Because this category includes a variety of miscellaneous items, it is subject to fluctuation on a quarterly and annual basis.
</F2>
**Segment assets primarily include accounts receivable; inventory; property, plant and equipment - net; and other miscellaneous assets. Assets included in Corporate and Unallocated principally are cash and cash equivalents; other securities; insurance receivables; deferred income taxes; certain investments and other assets; and certain unallocated property, plant and equipment.
</FN>
</TABLE>

Geographic Areas
Information in the table below is presented on the basis the company uses to manage its businesses. Export sales and certain income and expense items are reported within the geographic area where the final sales to customers are made. Prior year amounts have been retroactively restated to conform to the current-year presentation.

In 1999, operating income for eliminations and other includes a nonrecurring net gain of \(\$ 100\) million related to gains on divestitures, litigation expense, an investment valuation adjustment, and a change in estimate that reduced the 1998 restructuring charge. In 1998, operating income for eliminations and other includes a \(\$ 493\) million restructuring charge.
<TABLE>
<CAPTION>

net
</TABLE>
Retirement and Postretirement Benefit Plans
3 M has various company-sponsored retirement plans covering substantially all U.S. employees and many employees outside the United States. Pension benefits are based principally on an employee's years of service and compensation near retirement. In addition to providing pension benefits, the company provides certain postretirement health care and life insurance benefits for substantially all of its U.S. employees who reach retirement age while employed by the company. Most international employees and retirees are covered by government health care programs. The cost of company-provided health care plans for these international employees is not material.

The company's pension funding policy is to deposit with independent trustees amounts at least equal to those required by law. Trust funds and deposits with insurance companies are maintained to provide pension benefits to plan participants and their beneficiaries. In addition, the company has set aside funds for its U.S. postretirement plan with an independent trustee and makes periodic contributions to the plan.

The company's U.S. nonqualified pension plan had an unfunded accumulated benefit obligation of \(\$ 171\) million at December 31, 1999, and \(\$ 175\) million at December 31, 1998. There are no plan assets in the nonqualified plan due to its nature.

Certain international pension plans were underfunded as of year-end 1999 and 1998. The accumulated benefit obligations of these plans were \(\$ 467\) million in 1999 and \(\$ 418\) million in 1998. The assets of these plans were \(\$ 353\) million in 1999 and \(\$ 384\) million in 1998. The net underfunded amounts are included in current and other liabilities on the Consolidated Balance Sheet.
\begin{tabular}{|c|c|c|c|c|}
\hline \multicolumn{5}{|l|}{<TABLE>} \\
\hline \multicolumn{5}{|l|}{<CAPTION>} \\
\hline \multirow[t]{2}{*}{Benefit Plan Information} & \multicolumn{4}{|c|}{Qualified and Nonqualified Pension Benefits} \\
\hline & United & States & Intern & onal \\
\hline (Millions) & 1999 & 1998 & 1999 & 1998 \\
\hline <S> & <C> & <C> & <C> & <C> \\
\hline \multicolumn{5}{|l|}{Reconciliation of benefit obligation} \\
\hline Beginning balance & \$6,201 & \$5,392 & \$2,153 & \$1,773 \\
\hline Service cost & 150 & 130 & 88 & 80 \\
\hline Interest cost & 387 & 377 & 98 & 95 \\
\hline Participant contributions & - & - & 7 & 6 \\
\hline Foreign exchange rate changes & - & - & (34) & 60 \\
\hline Plan amendments & 8 & 100 & 3 & - \\
\hline Actuarial (gain) loss & (823) & 492 & (21) & 183 \\
\hline
\end{tabular}



The company expects its health care cost trend rate for postretirement benefits to slow from 6.1 percent in 2000 to 5.0 percent in 2004 , after which the rate is expected to stabilize. A one percentage point change in the assumed health care cost trend rates would have the following effects.
<TABLE>
<CAPTION>
\begin{tabular}{lcc} 
(Millions) & \begin{tabular}{c} 
One Percentage \\
Point Increase
\end{tabular} & \begin{tabular}{c} 
One Percentage \\
Point Decrease
\end{tabular} \\
<S \(>\) & \(<C>\) & \(<C>\) \\
Effect on current year's benefit expense & \(\$ 15\) & \(\$(13)\) \\
Effect on benefit obligation & 102 & \((87)\)
\end{tabular} Effect on benefit obligation 102
(87)
</TABLE>

Leases
Rental expense under operating leases was \(\$ 113\) million in 1999, and \(\$ 125\) million in both 1998 and 1997. The table below shows minimum payments under operating leases with noncancelable terms in excess of one year, as of December 31, 1999.
<TABLE>
<CAPTION>
\begin{tabular}{|c|c|c|c|c|c|c|c|}
\hline & & & & & & After & \\
\hline (Millions) & 2000 & 2001 & 2002 & 2003 & 2004 & 2004 & Total \\
\hline <S> & <C> & <C> & <C> & <C> & <C> & <C> & <C> \\
\hline
\end{tabular}

Employee Savings and Stock Ownership Plans
The company sponsors employee savings plans under Section \(401(k)\) of the Internal Revenue Code. These plans are offered to substantially all regular U.S. employees. Employee contributions of up to 6 percent of compensation are matched at rates ranging from 10 to 35 percent, with additional company contributions depending upon company performance.

The company maintains an Employee Stock Ownership Plan (ESOP). This plan was established in 1989 as a cost effective way of funding the majority of the company's contributions under \(401(k)\) employee savings plans. Total ESOP shares are considered to be shares outstanding for earnings per share calculations.

In 1998, the ESOP refinanced its existing debt by issuing new debt of \(\$ 385\) million at an interest rate of 5.62 percent. This refinancing extended the life of the original ESOP from 2004 to 2009. The company incurred a one-time charge of \(\$ 59\) million ( \(\$ 38\) million net of tax), or 9 cents per diluted share, which is reported as an extraordinary loss from early extinguishment of debt.

Dividends on shares held by the ESOP are paid to the ESOP trust and, together with company contributions, are used by the ESOP to repay principal and interest on the outstanding notes. Over the life of the notes, shares are released for allocation to participants based on the ratio of the current year's debt service to the remaining debt service prior to the current payment.

The ESOP has been the primary funding source for the company's employee savings plans. Expenses related to the ESOP include total debt service on the notes, less dividends. The company contributes treasury shares, accounted for at fair value, to employee savings plans to cover obligations not funded by the ESOP. These amounts are reported as an employee benefit expense. Unearned compensation, shown as a reduction of stockholders' equity, is reduced symmetrically as the ESOP makes principal payments on the debt.
 </TABLE>

General Employees' Stock Purchase Plan
In May 1997, shareholders approved 15 million shares for issuance under the company's General Employees' Stock Purchase Plan (GESPP). Substantially all employees are eligible to participate in the GESPP. Participants are granted options at 85 percent of market value at the date of grant. Effective July 1, 1997, options are granted on the first business day and exercised on the last business day of the same month. Previously, GESPP options were exercised within 27 months from the date of grant.
<TABLE>
<CAPTION>
<S>
January 1
Granted
\(\begin{array}{lcccccc}\text { Exercised } & (1,210,189) & 72.25 & (1,271,120) & 69.91 & (1,293,282) & 74.67\end{array}\)

\begin{abstract}
\(\begin{array}{cccccrr}\text { Canceled } & -- & -- & -- & -- & (122,571) & 71.21 \\ \text { December 31 } & -- & -- & -- & -- & -- & --\end{array}\)
\(\begin{array}{clll}\text { Shares available for grant- } \\ \text { December } 31 & 11,769,988 & 12,980,177 & 14,251,297\end{array}\)
<FN>
<F1>
*Weighted average
</FN>
</TABLE>
Management Stock Ownership Program
In May 1997, shareholders approved 35 million shares for issuance under
the Management Stock Ownership Program (MSOP). Management stock
options are granted at market value at the date of grant. These options
generally are exercisable one year after the date of grant and expire
10 years from the date of grant. At year-end 1999, there were 10,580
participants in the plan.
<TABLE>
<CAPTION>
\begin{tabular}{|c|c|c|c|c|c|c|}
\hline & \multicolumn{2}{|r|}{\[
\begin{aligned}
& 1999 \\
& \text { Exercise }
\end{aligned}
\]} & \multicolumn{2}{|r|}{\[
\begin{aligned}
& 1998 \\
& \text { Exercise }
\end{aligned}
\]} & \multicolumn{2}{|l|}{\[
\begin{aligned}
& 1997 \\
& \text { Exer }
\end{aligned}
\]} \\
\hline & Shares & Price* & Shares & Price* & Shares & Price* \\
\hline <S> & <C> & <C> & <C> & <C> & <C> & <C> \\
\hline \multicolumn{7}{|l|}{Under option-} \\
\hline January 1 & 29,330,549 & \$67.72 & 26,831,852 & \$59.75 & 26,487,335 & \$52.61 \\
\hline Granted & 5,697,333 & 94.32 & 5,872,537 & 92.78 & 5,598,761 & 91.25 \\
\hline Exercised & \((4,201,886)\) & 52.50 & \((3,300,215)\) & 47.76 & \((5,241,804)\) & 46.99 \\
\hline Canceled & \((123,581)\) & 93.35 & \((73,625)\) & 93.35 & \((12,440)\) & 91.70 \\
\hline December 31 & 30,702,415 & \$74.67 & 29,330,549 & \$67.72 & 26,831,852 & \$59.75 \\
\hline \multicolumn{7}{|l|}{Options exercisable-} \\
\hline December 31 & 25,213,683 & \$70.27 & 24,031,395 & \$62.09 & 21,673,983 & \$52.12 \\
\hline Shares available & for grant- & & & & & \\
\hline December 31 & 18,088,285 & & 23,780,604 & & 29,640,776 & \\
\hline
\end{tabular}
\(<\) FN \(>\)
<F1>
*Weighted average
</FN>
</TABLE>
\end{abstract}

Management Stock Ownership Program (continued)
<TABLE>
Options Outstanding and Exercisable at December 31, 1999
<CAPTION>
\begin{tabular}{|c|c|c|c|c|c|}
\hline & \multicolumn{3}{|c|}{Options Outstanding} & \multicolumn{2}{|l|}{Options Exercisable} \\
\hline Range of & & Remaining & & & \\
\hline Exercise & & Contractual & Exercise & & Exercise \\
\hline Prices & Shares & Life (months)* & Price* & Shares & Price* \\
\hline <S> & <C> & <C> & <C> & <C> & <C> \\
\hline \$38.62-60.00 & 10,129,887 & 46 & \$50.00 & 10,129,887 & \$50.00 \\
\hline 63.00-92.00 & 10,296,264 & 83 & 79.46 & 10,296,264 & 79.46 \\
\hline 93.00-99.20 & 10,276,264 & 114 & 94.18 & 4,787,532 & 93.37 \\
\hline \multicolumn{6}{|l|}{<EN>} \\
\hline \multicolumn{6}{|l|}{<F1>} \\
\hline \multicolumn{6}{|l|}{*Weighted average} \\
\hline \multicolumn{6}{|l|}{</FN>} \\
\hline </TABLE> & & & & & \\
\hline
\end{tabular}

Stock-Based Compensation
No compensation cost has been recognized for the General Employees' Stock Purchase Plan (GESPP) or the Management Stock Ownership Program (MSOP). Pro forma amounts based on the options' estimated fair value, net of tax, at the grant dates for awards under the GESPP and MSOP are presented below.
<TABLE>
Pro Forma Net Income and Earnings Per Share <CAPTION>
\begin{tabular}{|c|c|c|c|}
\hline (Millions) & 1999 & 1998 & 1997 \\
\hline <S> & <C> & <C> & <C> \\
\hline \multicolumn{4}{|l|}{Net income} \\
\hline As reported & \$1,763 & \$1,175 & \$2,121 \\
\hline Pro forma & 1,652 & 1,072 & 2,032 \\
\hline \multicolumn{4}{|l|}{Earnings per share - basic} \\
\hline As reported & \$ 4.39 & \$ 2.91 & \$ 5.14 \\
\hline Pro forma & 4.11 & 2.66 & 4.92 \\
\hline \multicolumn{4}{|l|}{Earnings per share - diluted} \\
\hline As reported & \$ 4.34 & \$ 2.88 & \$ 5.06 \\
\hline Pro forma & 4.06 & 2.63 & 4.85 \\
\hline
\end{tabular}
</TABLE>
The weighted average fair value per option granted during 1999, 1998
and 1997 was \(\$ 12.75, \$ 12.34\) and \(\$ 13.67\), respectively, for the GESPP, and \(\$ 22.86\), \(\$ 20.41\) and \(\$ 21.81\), respectively, for the incentive MSOP grants. The weighted average fair value was calculated by using the fair value of each option on the date of grant. The fair value of GESPP options was based on the 15 percent purchase discount. For MSOP options, the fair value was calculated utilizing the Black-Scholes option-pricing model and the assumptions that follow.
<TABLE>
<CAPTION>
\begin{tabular}{lccc} 
MSOP Assumptions & 1999 & 1998 & 1997 \\
<S> & CC \(>\) & \(<\mathrm{C}\rangle\) & \(<\mathrm{C}\rangle\) \\
Risk-free interest rate & \(5.4 \%\) & \(5.7 \%\) & \(6.6 \%\) \\
Dividend growth rate & \(5.0 \%\) & \(5.8 \%\) & \(5.8 \%\) \\
Volatility & \(22.3 \%\) & \(17.6 \%\) & \(15.0 \%\) \\
Expected life (months) & 66 & 69 & 67
\end{tabular}
expected life (months)
66 \(5.0 \%\) </TABLE>

The GESPP and MSOP options, if exercised, would have the following dilutive effect on shares outstanding for 1999, 1998 and 1997, respectively: 4.5 million, 4.7 million and 6.0 million shares. Beginning July 1, 1997, GESPP options had no dilutive effect. Certain MSOP options outstanding for years 1999 and 1998 ( 8.7 million shares and 10.8 million shares, respectively) were not included in the computation of diluted earnings per share because they would not have a dilutive effect.

Legal Proceedings
Discussion of legal matters is incorporated by reference from Part I, Item 3, of this Form 10-K, and should be considered an integral part of the Consolidated Financial Statements and Notes.

on divestitures, net of an investment valuation adjustment, of \$104 million (\$55 million after tax), or 14 cents per diluted share. Fourthquarter 1998 includes a restructuring charge of \(\$ 161\) million (\$99 million after tax), or 25 cents per diluted share, and an extraordinary loss from early extinguishment of debt of \(\$ 38\) million (net of tax), or 9 cents per diluted share. Third-quarter 1998 includes a restructuring charge of \(\$ 332\) million ( \(\$ 214\) million after tax), or 53 cents per diluted share. The inventory portion of the restructuring charge, included in cost of goods sold, totaled \(\$ 29\) million in third-quarter 1998 and \(\$ 10\) million in fourth-quarter 1998.
</FN>
</TABLE>

Item 9. Changes in and Disagreements With Accountants on Accounting and Financial Disclosure.

None.

\section*{PART III}

Item 10. Directors and Executive Officers of the Registrant.

Item 11. Executive Compensation.
Item 12. Security Ownership of Certain Beneficial Owners and Management.

Item 13. Certain Relationships and Related Transactions.
The information required by Items 10 through 13 are incorporated by reference from the registrant's definitive proxy statement pursuant to general instruction \(G(3)\), with the exception of the executive officers section of Item 10, which is included in Item 1 of this Form \(10-\mathrm{K}\). The registrant will file with the Commission a definitive proxy statement pursuant to Regulation 14A by May 1, 2000.

PART IV
Item 14. Exhibits, Financial Statement Schedules, and Reports on Form 8-K.
(a) The financial statements filed as part of this report are listed in the index to financial statements on page 30 .

All financial statement schedules are omitted because of the absence of the conditions under which they are required or because the required information is included in the financial statements or the notes thereto.
(b) Reports on Form 8-K:
\(3 M\) was not required to file any reports on Form 8-K for the quarter ended December 31, 1999.
<TABLE>
(c) Exhibits:
<CAPTION>
Incorporated by Reference:

(4) Instruments defining the rights of security holders, including debentures:
(a) common stock.
Exhibit (3) above.
(b) medium-term notes.
Registration No. 33-48089
on Form S-3.
(10) Material contracts, management remuneration:
(a) management stock ownership program.
(b) profit sharing plan, performance unit plan and other compensation arrangements.

Written description contained
in issuer's proxy statement
for the 2000 annual
shareholders' meeting.
</TABLE>
<TABLE>
<CAPTION>

</TABLE>

\section*{SIGNATURES}

Pursuant to the requirements of Section 13 of the Securities Exchange Act of l934, the registrant has duly caused this report to be signed on its behalf by the undersigned, thereunto duly authorized.

MINNESOTA MINING AND MANUFACTURING COMPANY

By /s/ Robert J. Burgstahler
Robert J. Burgstahler, Vice President Principal Financial and Accounting Officer February 18, 2000

Pursuant to the requirements of the Securities Exchange Act of 1934, this report has been signed below by the following persons on behalf of the registrant and in the capacities indicated on February 18, 2000.
\begin{tabular}{ll} 
Signature & Title \\
Livio D. DeSimone & \begin{tabular}{l} 
Chairman of the Board and \\
Chief Executive Officer, Director \\
Ronald O. Baukol
\end{tabular} \\
Edward A. Brennan & Director \\
Edward R. McCracken & Director \\
Allen E. Murray & Director \\
Aulana L. Peters & Director \\
Rozanne L. Ridgway & Director \\
Frank Shrontz & Director \\
F. Alan Smith & Director \\
Louis W. Sullivan & Director
\end{tabular}

Roger P. Smith, by signing his name hereto, does hereby sign this document pursuant to powers of attorney duly executed by the other persons named, filed with the Securities and Exchange Commission on behalf of such other persons, all in the capacities and on the date stated, such persons constituting a majority of the directors of the company.

By /s/ Roger P. Smith
Roger P. Smith, Attorney-in-Fact
<TABLE>
EXHIBIT 12


MINNESOTA MINING AND MANUFACTURING COMPANY AND CONSOLIDATED SUBSIDIARIES

PARENT AND SUBSIDIARIES
<CAPTION>


\section*{CONSENT OF INDEPENDENT AUDITORS}

We hereby consent to the incorporation by reference in the Registration Statements of Minnesota Mining and Manufacturing Company on Form S-8 (Registration Nos. 33-14791, 33-49842, 33-58767, 333-26957, 333-30689 and 333-30691) and Form S-3 (Registration No. 33-48089), of our report dated February 14, 2000, relating to the consolidated financial statements which appears in this Annual Report on Form 10-K.
/s/ PricewaterhouseCoopers LLP

PricewaterhouseCoopers LLP
St. Paul, Minnesota
February 14, 2000

\section*{POWER OF ATTORNEY}

KNOW ALL MEN BY THESE PRESENTS, That the undersigned directors and the Principal Financial and Accounting Officer of MINNESOTA MINING AND MANUFACTURING COMPANY, a Delaware corporation, hereby constitute and appoint Livio D. DeSimone, Robert J. Burgstahler, John J. Ursu, Roger P. Smith, Janet L. Yeomans and Gregg M. Larson, or any of them, their true and lawful attorneys-in-fact and agents, and each of them with full power to act without the others, for them and in their name, place, and stead, in any and all capacities, to do any and all acts and things and execute any and all instruments which said attorneys and agents may deem necessary or desirable to enable MINNESOTA MINING AND MANUFACTURING COMPANY to comply with the Securities Exchange Act of 1934, as amended, and any rules, regulations, and requirements of the Securities and Exchange Commission in respect thereof, in connection with the filing with said Commission of its annual report on Form 10-K for the fiscal year ended December 31, 1999, including specifically, but without limiting the generality of the foregoing, power and authority to sign the name of MINNESOTA MINING AND MANUFACTURING COMPANY, and the names of the undersigned directors and Principal Financial and Accounting Officer to the Form \(10-\mathrm{K}\) and to any instruments and documents filed as part of or in connection with said Form 10-K or amendments thereto; and the undersigned hereby ratify and confirm all that said attorneys and agents shall do or cause to be done by virtue hereof.

IN WITNESS WHEREOF, the undersigned have subscribed these presents this 14 th day of February, 2000.
/s/ Livio D. DeSimone
Livio D. DeSimone
Chairman of the Board and
Chief Executive Officer,
Director \(\quad\)\begin{tabular}{l} 
/s/ Robert J. Burgstahler \\
Robert J. Burgstahler
\end{tabular}

Allen E. Murray, Director
Louis W. Sullivan, Director
/s/ Aulana L. Peters
Aulana L. Peters, Director
<TABLE> <S> <C>
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THIS SCHEDULE CONTAINS SUMMARY FINANCIAL INFORMATION EXTRACTED FROM THE
CONSOLIDATED STATEMENT OF INCOME AND CONSOLIDATED BALANCE SHEET AND
RELATED NOTES AND IS QUALIFIED IN ITS ENTIRETY BY REFERENCE TO SUCH
CONSOLIDATED FINANCIAL STATEMENTS AND NOTES.
</LEGEND>
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