UNITED STATES
SECURITIES AND EXCHANGE COMMISSION Washington, D.C. 20549

FORM 10-Q
QUARTERLY REPORT PURSUANT TO SECTION 13 OR 15 (d) OF THE SECURITIES EXCHANGE ACT OF 1934

For Quarter ended June 30, 1999 Commission file number: 1-3285

MINNESOTA MINING AND MANUFACTURING COMPANY

State of Incorporation: Delaware
I.R.S. Employer Identification No. 41-0417775

Executive offices: 3M Center, St. Paul, Minnesota 55144
Telephone number: (651) 733-1110

Indicate by check mark whether the Registrant (1) has filed all reports required to be filed by Section 13 or $15(d)$ of the Securities Exchange Act of 1934 during the preceding 12 months (or for such shorter period that the Registrant was required to file such reports), and (2) has been subject to such filing requirements for the past 90 days. Yes X . No .
On June 30, 1999, there were $402,746,806$ shares of the Registrant's common stock outstanding.

This document contains 31 pages.
The exhibit index is set forth on page 28.
$<$ TABLE>
Minnesota Mining and Manufacturing Company and Subsidiaries
PART I. Financial Information

Consolidated Statement of Income
(Amounts in millions, except per-share amounts) (Unaudited)


Weighted average common

| shares outstanding | 403.2 | 404.3 |  | 402.8 | 404.3 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Earnings per share - basic | \$ 1.18 | \$ | 95 | \$ 2.14 | \$ 1.94 |
| Weighted average common and common equivalent |  |  |  |  |  |
| Earnings per share - diluted | \$ 1.17 | \$ | 94 | \$2.12 | \$1.92 |
| $\begin{aligned} & <\text { FN }> \\ & <\text { F1> } \end{aligned}$ |  | <FN> |  |  |  |
| The accompanying Notes to Co are an integral part of this </FN> | lidated <br> atement |  |  | ments |  |

<TABLE>
\begin{tabular}{|c|c|c|}
\hline Minnesota Mining and Manufacturing Compan Consolidated Balance She (Dollars in millions) & y and Subsi et & diaries \\
\hline \multicolumn{3}{|l|}{<CAPTION>} \\
\hline & (Unaudited) & \\
\hline & June 30,
\[
1999
\] & \[
\begin{gathered}
\text { December } 31, \\
1998
\end{gathered}
\] \\
\hline <S> & <C> & <C> \\
\hline \multicolumn{3}{|l|}{Assets} \\
\hline \multicolumn{3}{|l|}{Current assets} \\
\hline Cash and cash equivalents & \$ 258 & \$ 211 \\
\hline Other securities & 217 & 237 \\
\hline Accounts receivable - net & 2,712 & 2,666 \\
\hline \multicolumn{3}{|l|}{Inventories} \\
\hline Finished goods & 1,062 & 1,161 \\
\hline Work in process & 536 & 613 \\
\hline Raw materials and supplies & 423 & 445 \\
\hline Total inventories & 2,021 & 2,219 \\
\hline Other current assets & 1,030 & 985 \\
\hline Total current assets & 6,238 & 6,318 \\
\hline Investments & 357 & 623 \\
\hline Property, plant and equipment & 13,216 & 13,397 \\
\hline Less accumulated depreciation & \((7,818)\) & \((7,831)\) \\
\hline Property, plant and equipment - net & 5,398 & 5,566 \\
\hline Other assets & 1,374 & 1,646 \\
\hline Total & \$13,367 & \$14,153 \\
\hline \multicolumn{3}{|l|}{Liabilities and Stockholders' Equity} \\
\hline \multicolumn{3}{|l|}{Current liabilities} \\
\hline Accounts payable & \$ 885 & \$ 868 \\
\hline Payroll & 397 & 487 \\
\hline Income taxes & 596 & 261 \\
\hline Short-term debt & 748 & 1,492 \\
\hline Other current liabilities & 1,054 & 1,278 \\
\hline Total current liabilities & 3,680 & 4,386 \\
\hline Other liabilities & 1,961 & 2,217 \\
\hline Long-term debt & 1,553 & 1,614 \\
\hline \multicolumn{3}{|l|}{Stockholders' equity} \\
\hline \multicolumn{3}{|l|}{Common stock, \$. 50 par value,} \\
\hline 472,016,528 shares issued & 236 & 236 \\
\hline Capital in excess of par value & 60 & 60 \\
\hline Retained earnings & 10,330 & 9,980 \\
\hline Treasury stock, at cost & \((3,446)\) & \((3,482)\) \\
\hline June 30, 1999: 69,269,722 shares & & \\
\hline December 31, 1998: 70,092,280 shares & & \\
\hline Unearned compensation - ESOP & (337) & (350) \\
\hline \multicolumn{3}{|l|}{Accumulated other comprehensive income} \\
\hline Cumulative translation - net & (728) & (518) \\
\hline \multicolumn{3}{|l|}{Debt and equity securities,} \\
\hline Total accumulated other comprehensive income & (670) & (508) \\
\hline Stockholders' equity - net & 6,173 & 5,936 \\
\hline Total & \$13,367 & \$14,153 \\
\hline
\end{tabular}
<FN>
<F1>
The accompanying Notes to Consolidated Financial Statements
are an integral part of this statement.
</FN>
</TABLE>
```
Consolidated Statement of Cash Flows
    (Dollars in millions)
                            (Unaudited)
```

<CAPTION>

|  | Six months ended June 30 |  |
| :---: | :---: | :---: |
|  | 1999 | 1998 |
| <S> | <C> | <C> |
| Cash Flows from Operating Activities |  |  |
| Net income | \$ 860 | \$ 786 |
| Adjustments to reconcile net income to net cash provided by operating activities |  |  |
| Depreciation and amortization | 449 | 427 |
| Implant litigation - net | 57 | (185) |
| Working capital and other changes - net | 347 | (261) |
| Net cash provided by operating activities | 1,713 | 767 |
| Cash Flows from Investing Activities |  |  |
| Capital expenditures | (513) | (712) |
| Proceeds from divestitures | 203 | 7 |
| Other changes - net | (43) | (63) |
| Net cash used in investing activities | (353) | (768) |
| Cash Flows from Financing Activities |  |  |
| Change in short-term debt - net | (694) | 269 |
| Repayment of long-term debt | (105) | (22) |
| Proceeds from long-term debt | 1 | 336 |
| Purchases of treasury stock | (223) | (377) |
| Reissuances of treasury stock | 200 | 213 |
| Payment of dividends | (452) | (445) |
| Other | (9) | (19) |
| Net cash used in financing activities | $(1,282)$ | (45) |
| Effect of exchange rate changes on cash | (31) | 35 |
| Net increase (decrease) in cash and cash equivalents | 47 | (11) |
| Cash and cash equivalents at beginning of year | 211 | 230 |
| Cash and cash equivalents at end of period | \$ 258 | \$ 219 |

<FN>
<F1>
The accompanying Notes to Consolidated Financial Statements
are an integral part of this statement.
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</TABLE>

> Minnesota Mining and Manufacturing Company and Subsidiaries Notes to Consolidated Financial Statements (Unaudited)

The interim consolidated financial statements are unaudited but, in the opinion of management, reflect all adjustments necessary for a fair presentation of financial position, results of operations and cash flows for the periods presented. These adjustments consist of normal, recurring items, except for one-time items in the second quarter of 1999 relating to gains on divestitures, net of an investment valuation adjustment. The results of operations for any interim period are not necessarily indicative of results for the full year. The interim consolidated financial statements and notes are presented as permitted by the requirements for Form 10-Q and do not contain certain information included in the company's annual consolidated financial statements and notes. This Form $10-\mathrm{Q}$ should be read in conjunction with the company's consolidated financial statements and notes included in its 1998 Annual Report on Form 10-K.

Divestitures:
On June 30, 1999, the company closed on the sale of Eastern Heights Bank, a subsidiary banking operation, and the sale of the assets of its Cardiovascular Systems business. These divestitures generated cash proceeds of $\$ 203$ million, and net of an investment valuation adjustment, resulted in a pre-tax gain of $\$ 104$ million ( $\$ 55$ million after tax). This pre-tax gain is recorded as a reduction of selling, general and administrative expenses.

Restructuring Charge:
In 1998, the company recorded a restructuring charge of $\$ 493$ million (\$313 million after tax), which is discussed in the 1998 Form $10-\mathrm{K}$. During the six months ended June 30, 1999, the company terminated

1,337 employees under the plan. Because certain employees can defer receipt of termination benefits for up to 12 months, cash payments relate to both current and previous terminations. The remaining restructuring liability as of June 30 , 1999 , totaled $\$ 127$ million. Selected information relating to the restructuring charge follows.

| <TABLE> |  |  |  |
| :---: | :---: | :---: | :---: |
| <CAPTION> |  |  |  |
| Restructuring | Employee |  |  |
| Information | Termination |  |  |
| (Millions) | Benefits | Other | Total |
| <S> | <C> | <C> | <C> |
| Restructuring liability as of |  |  |  |
| December 31, 1998 | \$232 | \$32 | \$264 |
| 1999 cash payments |  |  |  |
| First quarter | (65) | (1) | (66) |
| Second quarter | (69) | (2) | (71) |
| Restructuring liability as of |  |  |  |
| June 30, 1999 | \$ 98 | \$29 | \$127 |

## Business Segments:

In the second quarter of 1999, the company reorganized its management reporting structure by separating the Industrial and Consumer business into two markets: Industrial and Electro; and Consumer and Office. Prior period amounts have been restated for this change.
3 M net sales and operating income by segment for the first two quarters of 1999 and 1998 follow. Second quarter 1999 operating income includes one-time net gains of $\$ 30$ million in Health Care and $\$ 74$ million in Corporate and Unallocated.


Due to the change in number of segments, total year 1998, 1997 and 1996 sales and operating income have been restated as follows.

## <TABLE>

<CAPTION>


| 1996 | 309 | 121 | 445 | 216 | 18 | 1,109 |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |

<FN>
<F1>
*Corporate and Unallocated operating income principally includes corporate investment gains and losses, certain derivative gains and losses, insurance-related gains and losses, banking operations (divested June 30, 1999), restructuring charges and other miscellaneous items. Since this category includes a variety of miscellaneous items, it is subject to fluctuation on a quarterly and annual basis. Operating income for 1998 includes a \(\$ 493\) million restructuring charge.
<F2>
**Segment assets primarily include accounts receivable; inventory; property, plant and equipment - net; and other miscellaneous assets. Assets included in Corporate and Unallocated principally are cash and cash equivalents; other securities; insurance receivables; deferred income taxes; certain investments and other assets; and certain unallocated property, plant and equipment.
</FN>
</TABLE>

Comprehensive Income:
The components of total comprehensive income are shown below.

<TABLE>
<CAPTION>
\begin{tabular}{|c|c|c|c|c|c|}
\hline Total Comprehensive Income & \multicolumn{2}{|l|}{Three months ended June 30,} & \multicolumn{3}{|l|}{Six months ended June 30,} \\
\hline (Millions) & 1999 & 1998 & 1999 & \multicolumn{2}{|r|}{1998} \\
\hline <S> & <C> & <C> & <C> & & \\
\hline Net income & \$ 476 & \$ 386 & \$ 860 & \$ & 786 \\
\hline \multicolumn{6}{|l|}{Other comprehensive income} \\
\hline Cumulative translation - net & \$ (26) & \$ (35) & \$(210) & \$ & (77) \\
\hline Debt and equity securities, unrealized gain - net & 37 & 1 & 48 & & \\
\hline Total comprehensive incom & \$ 487 & \$ 352 & \$ 698 & & 709 \\
\hline
\end{tabular}
</TABLE>
Earnings Per Share:
The difference in the weighted average shares outstanding for calculating basic and diluted earnings per share is attributable to the assumed exercise of the Management Stock Ownership Program (MSOP) stock options for the three-month and six-month periods ended June 30, 1999 and 1998. Certain MSOP options were not included in the computation of diluted earnings per share because they would not have had a dilutive effect (16 million shares of common stock which were outstanding at June 30, 1999, at an average price of about \$93.00).

Other:
Discussion of legal matters is cross-referenced to this Form 10-Q, Part II, Item 1, Legal Proceedings, and should be considered an integral part of the interim consolidated financial statements.

PricewaterhouseCoopers LLP, the company's independent auditors, have performed a review of the unaudited interim consolidated financial statements included herein, and their review report thereon accompanies this filing.

## Review Report of Independent Auditors

To the Stockholders and Board of Directors of Minnesota Mining and Manufacturing Company:

We have reviewed the accompanying consolidated balance sheet of Minnesota Mining and Manufacturing Company and Subsidiaries as of June 30, 1999, and the related consolidated statements of income for the three-month and six-month periods ended June 30, 1999 and 1998, and cash flows for the six-month periods ended June 30, 1999 and 1998. These financial statements are the responsibility of the Company's management.

We conducted our reviews in accordance with standards established by the American Institute of Certified Public Accountants. A review of interim financial information consists principally of applying analytical procedures to financial data and making inquiries of persons responsible for financial and accounting matters. It is substantially less in scope than an audit conducted in accordance with generally accepted auditing standards, the objective of which is the expression of an opinion regarding the financial statements taken

Based on our reviews, we are not aware of any material modifications that should be made to the consolidated financial statements referred to above for them to be in conformity with generally accepted accounting principles.

We have previously audited, in accordance with generally accepted auditing standards, the consolidated balance sheet as of December 31, 1998, and the related consolidated statements of income, changes in stockholders' equity and comprehensive income, and cash flows for the year then ended (not presented herein); and in our report dated February 8, 1999, we expressed an unqualified opinion on those consolidated financial statements. In our opinion, the information set forth in the accompanying consolidated balance sheet as of December 31, 1998, is fairly stated in all material respects in relation to the consolidated balance sheet from which it has been derived.

## /s/ PricewaterhouseCoopers LLP

PricewaterhouseCoopers LLP

St. Paul, Minnesota
August 4, 1999

Minnesota Mining and Manufacturing Company and Subsidiaries

Management's Discussion and Analysis of
Financial Condition and Results of Operations
RESULTS OF OPERATIONS
Second Quarter
Worldwide sales for the second quarter totaled $\$ 3.863$ billion, up 2.5 percent from the second quarter last year. Volume increased about 3.5 percent, while selling prices were up about half a percent. Currency translation reduced worldwide sales by about 1.5 percent. Currency, while positive in the Asia Pacific area, was negative in Europe and Latin America.

In the United States, sales increased about 1 percent to $\$ 1.853$ billion. Volume was up 2 percent, while selling prices were down about 1 percent. The Industrial and Consumer business recently was separated into two markets: Industrial and Electro Markets, and Consumer and Office Markets. In Consumer and Office Markets, U.S. unit sales increased 7 percent from the same quarter last year. All major product lines, with the exception of overhead projectors and supplies, registered solid growth. In Industrial and Electro Markets, U.S. volume rose 3 percent. The company had strong growth in telecommunications products and a pickup in sales of industrial tapes. Overall growth was restrained by market softness in industrial abrasives. In Transportation, Safety and Specialty Material Markets, U.S. volume also increased 3 percent. Leading the growth in this business area were 3 M products serving the automotive and housing industries. In Health Care Markets, U.S. unit sales declined about 1.5 percent. The company continued to see good growth in dental products and health information systems, but the introduction of generic alternatives to a branded $3 M$ analgesic continued to affect our overall U.S. health care growth.

Internationally, sales totaled $\$ 2.010$ billion. Volume abroad increased about 4.5 percent, while selling prices were up nearly 2 percent. Currency translation reduced international sales by about 3 percent. European volume, impacted by economic softness, increased a little more than 2 percent. In Eastern Europe, unit sales increased 6 percent. In the Asia Pacific area, volume increased about 11 percent, the company's fastest growth in six quarters. Dollar sales in the Asia Pacific area increased about 20 percent. In Japan, unit sales rose more than 6 percent, despite continuing economic weakness. In Asia outside Japan, volume rose about 19 percent, an acceleration in the growth 3 M posted in this year's first quarter. In Latin America, volume was down about 3 percent, due to softness in Argentina, Brazil and Venezuela. Mexico continued to be a bright spot, with unit sales increasing about 20 percent. In Canada, volume increased about 5 percent.

Worldwide, all market segments showed sales and operating income growth. Sales growth was led by increases in telecommunication products, products serving the automotive and housing industries, dental products, and health information systems. Growth was
restrained by soft sales in overhead projectors and supplies, market softness in industrial abrasives, and was hurt by declines in pharmaceuticals.

Cost of goods sold, which includes manufacturing, research and development, and engineering, was 56.6 percent of sales, down eighttenths of a percentage point from the second quarter last year, and down seven-tenths of a percentage point from the first quarter this year. Gross margins benefited from lower raw material costs and the company's restructuring actions.

In the second quarter of 1999, the company realized a net gain for one-time pre-tax items of $\$ 104$ million ( $\$ 55$ million after tax). These items related to gains on the divestitures of two businesses, net of an investment valuation adjustment. This pre-tax gain was recorded as a reduction of selling, general and administrative expenses. The impact of this net gain on 3M's Consolidated Statement of Income follows.

<TABLE>
Supplemental Consolidated Statement of Income Information (Unaudited) Three months ended June 30, 1999
(Millions, except per-share amounts)
<CAPTION>
\begin{tabular}{llcr} 
& \begin{tabular}{c} 
Excluding \\
one-time \\
items
\end{tabular} & \begin{tabular}{c} 
One-time \\
items
\end{tabular} & \begin{tabular}{c} 
Reported \\
total
\end{tabular} \\
<S> & <C>
\end{tabular}
</TABLE>
Selling, general and administrative expenses were 22.6 percent of sales. Excluding one-time items, this spending totaled 25.3 percent of sales, down three-tenths of a percentage point from the same quarter last year, and down two-tenths of a percentage point from this year's first quarter. This spending benefited from productivity gains stemming from restructuring actions, and by continued spending discipline.

Worldwide operating income was 20.8 percent of sales. Excluding onetime items, operating income was 18.1 percent, up 1.1 percentage points from the second quarter last year. In dollars, operating income, excluding one-time items, increased 9.0 percent from the same quarter last year.

Second-quarter interest expense of $\$ 26$ million was down $\$ 9$ million from the same quarter last year, reflecting lower debt levels. Net investment and other income was $\$ 7$ million, in line with recent quarters.

Excluding one-time items, the worldwide effective income tax rate for the quarter was 35.5 percent, the same as in the second quarter last year. Including one-time items, the total 3M combined effective tax rate was 37.0 percent for the second quarter of 1999.

Net income for the second quarter of 1999 totaled $\$ 476$ million, or $\$ 1.17$ per diluted share. Excluding 1999 one-time items, net income totaled $\$ 421$ million, or $\$ 1.03$ per diluted share, compared with $\$ 386$ million, or $\$ .94$ per diluted share, in the second quarter of 1998. The company estimates that changes in the value of the U.S. dollar decreased earnings for the quarter by about 2 cents per share compared with the second quarter of 1998. This estimate includes the effect of translating profits from local currencies into U.S. dollars; the impact of currency fluctuations on the transfer of goods between 3 M operations in the United States and abroad; and transaction gains and losses.

Year-to-date
Worldwide sales for the first six months of 1999 totaled $\$ 7.639$ billion, up 2.3 percent from the same period last year. Volume increased about 3 percent, while selling prices were up slightly. Currency translation reduced worldwide sales by about 1 percent.

In the United States, sales increased about 2 percent to $\$ 3.621$ billion, driven by volume increases. Internationally, sales totaled $\$ 4.018$ billion. Volume abroad increased about 3 percent, while selling prices were up about 2 percent, resulting in overall localcurrency sales gains of about 5 percent. Currency translation reduced international sales by about 2 percent.

Cost of goods sold, which includes manufacturing, research and development, and engineering, was 56.9 percent of sales, down slightly from the first six months of last year. Gross margins benefited from lower raw material costs and the company's restructuring actions.

As discussed earlier, in the second quarter of 1999 the company realized a net gain for one-time items of $\$ 104$ million ( $\$ 55$ million after tax). The impact of this net gain on $3 \mathrm{M}^{\prime} \mathrm{s}$ Consolidated Statement of Income follows.

<TABLE>
Supplemental Consolidated Statement of Income Information (Unaudited) Six months ended June 30, 1999
(Millions, except per-share amounts)
<CAPTION>
\begin{tabular}{lcrr} 
& \begin{tabular}{c} 
Excluding \\
one-time \\
items
\end{tabular} & \begin{tabular}{c} 
One-time \\
items \\
<C>
\end{tabular} & \begin{tabular}{c} 
Reported \\
total
\end{tabular} \\
<S> & \(\$ 1,349\) & \(\$ 104\) & <C>
\end{tabular}
</TABLE>
Selling, general and administrative expenses were 24.1 percent of sales. Excluding one-time items, this spending totaled 25.4 percent of sales, up slightly from the same period last year.

Worldwide operating income was 19.0 percent of sales. Excluding onetime items, operating income was 17.7 percent, the same as in the first six months last year. In dollars, operating income, excluding one-time items, increased 2.1 percent from the same period last year.

The first six months interest expense of $\$ 57$ million was down $\$ 12$ million from the same period last year, reflecting lower debt levels. Net investment and other income was $\$ 15$ million, in line with recent trends.

Excluding one-time items, the worldwide effective income tax rate for the first six months of 1999 was 35.7 percent, essentially unchanged from the same period last year. Including one-time items, the total 3 M combined effective tax rate was 36.6 percent for the first six months of 1999.

Net income for the first six months of 1999 totaled $\$ 860$ million, or $\$ 2.12$ per diluted share. Excluding 1999 one-time items, net income totaled $\$ 805$ million, or $\$ 1.98$ per diluted share, compared with $\$ 786$ million, or $\$ 1.92$ per diluted share, in the first half of 1998 . The company estimates that changes in the value of the U.S. dollar decreased earnings for the first six months of 1999 by about 4 cents per share compared with the same period of 1998.

## FUTURE OUTLOOK

The company encountered a difficult set of challenges in 1998 - large negative currency effects, economic contractions in many international markets, and softness in a few key U.S. markets. To improve productivity and reduce costs, the company is exiting certain product lines, consolidating manufacturing operations, and eliminating lower-value activities in corporate service functions. Relating to these actions, the company recorded a restructuring charge in the second half of 1998. This charge is discussed in the 1998 Form 10-K.

The company announced in mid-1998, as part of its restructuring plan, its intent to reduce about 4,500 positions by December 31, 1999. As of July 29, 1999, employment has declined approximately 5,000 people due to both the restructuring and attrition.

When fully implemented by the end of 1999, the restructuring plan is expected to provide annual pre-tax savings of about $\$ 250$ million. The company anticipates implementation costs associated with this restructuring plan to be about $\$ 35$ million in 1999. These costs, not included in the 1998 restructuring charge, include expenses for relocating employees, inventory and equipment; unfavorable overhead variances; and other expenses. If the company does not generate adequate sales growth, normal increases in salaries and wages and additional depreciation from capital expenditures will create offsets to the annual savings.

In the second half of 1999, the company expects to increase international sales in local currencies about 7 to 8 percent. In the Asia Pacific area, the company expects to register double-digit localcurrency sales gains, driven by demand for new 3M products and by gradually improving Asian economies. In Europe, the company expects a slight acceleration in growth, with sales in local currencies increasing about 4 to 5 percent. In Latin America, sales in local currencies are expected to increase at a double-digit rate in the second half of the year. Sales are expected to grow 3 to 4 percent in the United States.

The company is not able to project what the consequences will be from the dynamic economies around the world. The company is monitoring business conditions closely and is prepared to make adjustments in costs, pricing and investments as appropriate.

Based on currency rates as of July 29, 1999, the company estimates that currency would negatively impact second half earnings by less than 5 cents per share.

Capital spending totaled $\$ 1.430$ billion in 1998 , and is expected to total $\$ 1.1$ billion for 1999. Excluding one-time items, the company does not expect a significant change in its tax rate in 1999.

YEAR 2000 READINESS
The Year 2000 issue is the result of using only the last two digits to indicate the year in computer hardware and software programs and embedded technology such as micro-controllers. As a result, these programs do not properly recognize a year that begins with "20" instead of the familiar "19." If uncorrected, such programs will be unable to interpret dates beyond the year 1999, which could cause computer system failure or other errors disrupting normal business operations.

The company recognizes the importance of readiness for the Year 2000 and has given it high priority. In November 1996, the company created a corporate-wide Year 2000 project team representing all company business and staff units. The team's objective is to ensure an uninterrupted transition to the year 2000 by assessing, testing and modifying IT and non-IT systems (defined below) and datesensitive company products so that (a) they will perform as intended, regardless of the date (before, during and after December 31, 1999), and (b) dates (before, during and after December 31, 1999 and including February 29, 2000) can be processed with expected results ("Year 2000 Compliant"). The scope of the Year 2000 compliance effort includes (i) information technology ("IT") such as software and hardware; (ii) non-IT systems or embedded technology such as microcontrollers contained in various manufacturing and laboratory equipment; environmental and safety systems, facilities and utilities, (iii) date-sensitive company products; and (iv) the readiness of key third parties, including suppliers and customers, with whom the company has material business relationships.

The Year 2000 project team has taken an inventory of IT and non-IT systems and date-sensitive company products that might malfunction or fail as a result of using only the last two digits to indicate the year. The project teams then categorized the potential date component failures into three categories: "Vital" (stops the business operation and no short-term solution is available); "Critical" (inconvenient to the business operation and a short-term solution is available); and "Marginal" (inconsequential to the business operation).

IT Systems - The company is using both internal and external resources to remediate and test millions of lines of application software code. As of June 30, 1999, approximately (i) 98 percent of the core central IT application systems (e.g., general ledger, payroll, procurement and order management), (ii) 95 percent of central IT infrastructure systems (e.g., telecommunications, electronic mail, databases, data centers, and system software), and (iii) 94 percent of the other IT systems (e.g., systems that support business and staff organizations) located in the United States that
are deemed "Vital" or "Critical" are believed to be Year 2000 Compliant. As of June 30, 1999, approximately 99 percent of the IT systems in subsidiaries outside the United States that are deemed "Vital" or "Critical" are believed to be Year 2000 Compliant.

Non-IT Systems - The company has more than 100 manufacturing and laboratory locations worldwide with varying degrees of non-IT systems (such as programmable logic controllers, gauging guidance and adjustment systems and testing equipment). Assessment and testing of non-IT systems for Year 2000 compliance has proven much more difficult than assessing compliance of IT systems because testing of non-IT systems often requires shutdown of the manufacturing operations.

As a result, the company has approached assessment and testing of nonIT systems that are common to many of the company's facilities by (i) contacting the suppliers of these non-IT systems and obtaining statements that the systems are Year 2000 Compliant, and (ii) testing components of non-IT systems when they are shut down for normal maintenance. The company has also shut down manufacturing lines in three of its facilities and tested non-IT systems that are common to many of the company's facilities. These tests demonstrate that "time intervals" instead of "dates" are used almost exclusively in these non-IT systems and support the company's belief that potential disruptions of such systems due to the Year 2000 issue should be minimal.

As of June 30, 1999, approximately 96 percent of the non-IT systems located in the United States that are deemed "Vital" or "Critical" and approximately 99 percent of the non-IT systems in subsidiaries outside the United States that are deemed "Vital" or "Critical" are believed to be Year 2000 Compliant.

Company Products - The vast majority of the company's products are not date-sensitive. The company has collected information on current and discontinued date-sensitive products. The company's website (http://www.3M.com) contains a section dedicated to communicating year 2000 information to its customers. This website includes a search feature to enable customers to determine whether certain 3M products are Year 2000 compliant.

Material Third Party Relationships - In addition to internal Year 2000 IT and non-IT remediation activities, the company is in contact with key suppliers, contract manufacturers and electronic commerce customers to minimize potential disruptions in the relationships between the company and these important third parties related to the Year 2000 issue. The assessment process includes (i) initial survey, (ii) risk assessment and contingency planning, and (iii) follow-up reviews.

The company has also categorized supplies purchased from vendors into three categories: "Vital" (disruption of supply stops the business operation and no short-term solution is available); "Critical" (disruption of supply is inconvenient to the business operation and a short-term solution is available); and "Marginal" (disruption of supply is inconsequential to the business operation). The company has focused its efforts on those vendors that supply goods or services deemed "Vital" to the company's business. The company has received responses to its initial year 2000 readiness survey from most of its Vital suppliers indicating that the suppliers are working on the year 2000 issue. While the company cannot guarantee compliance by third parties, the company has developed contingency plans with its key suppliers that includes the availability of appropriate inventories of supplies in the event the supplier is not Year 2000 Compliant.

As with suppliers, the readiness of customers to deal with year 2000 issues may affect their operations and their ability to order and pay for products. Certain business units of the company have surveyed their major direct customers about their year 2000 readiness in critical areas of their operations. The responses have been generally positive in favor of readiness. The company cannot determine at this time how year 2000 issues may affect customer order patterns. As customers prepare their businesses for the year 2000, they may either delay or accelerate purchases of products from the company. As a result, changes in customer order patterns in preparation for the year 2000 may affect the company's future revenues and revenue patterns. At this time, the company believes the greatest likelihood of accelerated purchases of products is in the Health Care segment. In other segments, early indications are that most customers are not building inventories in anticipation of the year 2000.

Risks and Worst Case Scenarios - The company believes that its most reasonably likely worst case scenarios regarding the year 2000 issue involve the IT and non-IT systems of third parties rather than the IT and non-IT systems and products of the company. Because the company has far less control over assessing the year 2000 readiness of certain third parties, the company believes the risks are greatest with suppliers of electrical, telecommunications, and transportation services, particularly suppliers of such services located outside the United States. Contingency planning regarding the failure of such services involves maintaining appropriate inventories of key raw materials and products.

Contingency Planning - The company is preparing contingency plans specifying what the company will do if failures occur in IT and nonIT systems, or important third parties are not Year 2000 Compliant. The process includes identifying and prioritizing risks, assessing the business impact of those risks, creating notification procedures, and preparing written contingency plans for those failures with the greatest risk to the company. As of June 30 , 1999, the company's contingency plans were $90 \%$ complete for its IT and non-IT systems and other high risk areas and $100 \%$ complete for its key suppliers.

Costs - Since inception of the company's efforts on the year 2000 issue through June 30 , 1999, the company had spent approximately $\$ 60$ million out of a total estimate of $\$ 76$ million related to the Year 2000 readiness issue. These costs include the costs incurred for external consultants and professional advisors and the costs for software and hardware. The company's process for tracking internal costs does not capture all of the costs incurred for each of the teams working on the Year 2000 project. Such internal costs are principally the related payroll costs for its information systems group and other employees working on the Year 2000 project. The company is expensing as incurred all costs related to the assessment and remediation of the Year 2000 issue. These costs are being funded through operating cash flows.

The company's current estimates of the time and costs necessary to remediate and test its computer systems are based on the facts and circumstances existing at this time. The estimates were made using assumptions of future events, including the continued availability of certain resources, such as skilled IT personnel and infrastructure (e.g., electrical supply and water and sewer service); telecommunications, transportation supply chains, critical suppliers of materials; and Year 2000 modification plans and implementation success by key third-parties. New developments could affect the company's estimates of the amount of time and costs needed to modify and test its IT and non-IT systems for Year 2000 compliance and, depending on the year 2000 readiness of certain third parties, could affect the company's ability to conduct its business. These developments include, but are not limited to: (i) the availability and cost of personnel trained in this area; (ii) the ability to locate and correct all relevant date-sensitive code in both IT and non-IT systems; (iii) unanticipated failures in IT and non-IT systems; (iv) the planning and Year 2000 compliance success that key customers and suppliers attain; (v) failure or collapse of infrastructure (e.g., disruptions of electrical supply and water and sewer service), telecommunications, transportation supply chains, and critical suppliers of materials, particularly those suppliers of such services and goods located outside the United States; and (vi) unforeseen product shortages due to hoarding of critical raw materials.

The company cannot determine the impact of these potential developments on the current estimate of probable costs of making its products and IT and non-IT systems Year 2000 Compliant or the financial impact on the company. Accordingly, the company is not able to estimate possible future costs beyond the current estimates. As new developments occur, these cost estimates may be revised to reflect the impact of these developments on the costs to the company of making its products and IT and non-IT systems Year 2000 Compliant. Such cost revisions could have a material adverse impact on the company's net income in the quarterly period in which they are recorded. Although the company considers it unlikely, such revisions could also have a material adverse effect on the consolidated financial position or annual results of operations of the company.

Various of the company's disclosures and announcements concerning its products and year 2000 programs are intended to constitute "Year 2000 Readiness Disclosures" as defined in the recently enacted Year 2000 Information and Readiness Disclosure Act. The Act provides added protection from liability for certain public and private statements concerning an entity's year 2000 readiness and the year 2000 readiness of its products and services. The Act also potentially

THE EURO CONVERSION
On January 1, 1999, 11 of the 15 member countries of the European Union (EU) established fixed conversion rates through the European Central Bank (ECB) between existing local currencies and the euro, the EU's new single currency. The participating countries had agreed to adopt the euro as their common legal currency on that date. From that date, the euro has been traded on currency exchanges and available for non-cash transactions.

Following introduction of the euro, local currencies will remain legal tender until December 31, 2001. During this transition period, goods and services may be paid for with the euro or the local currency under the EU's "no compulsion, no prohibition" principle. If cross-border payments are made in a local currency during this transition period, the amount will be converted into euros and then converted from euros into the second local currency at rates fixed by the ECB. The participating countries will issue new euro-denominated bills and coins for use in cash transactions at about December 31, 2001. By no later than July 1, 2002, participating countries will withdraw all bills and coins denominated in local currencies, making the euro conversion complete.

In February 1997, the company created a European Monetary Union (EMU) Steering Committee and project teams representing all company business and staff units in Europe. The common objective of these teams is to ensure a smooth transition to EMU for the company and its constituencies. The scope of the teams' efforts includes (i) assessing the euro's impact on the company's business and pricing strategies for customers and suppliers, and (ii) ensuring that the company's business processes and information technology (IT) systems can process transactions in euros and local currencies during the transition period and achieve the conversion of all relevant local currency data to the euro by December 31, 2001, in the participating countries.

The European market contributed 26 percent of consolidated sales and 20 percent of consolidated operating income, excluding the restructuring charge, in 1998 . The participating countries accounted for 79 percent of the company's sales in the European market in 1998. The company believes that the euro will, over time, increase price competition for the company's products across Europe due to crossborder price transparency. The company also believes that the adverse effects of increased price competition will be offset somewhat by new business opportunities and efficiencies. The company, however, is not able to estimate the anticipated net long-term impact of the euro introduction on the company.

The company has, in preparation for EMU, made significant investments in IT systems in Europe and these investments already enable the company to manage customer orders, invoices, payments and accounts in euros and in local currencies according to customer needs. The company anticipates spending approximately $\$ 35-50$ million to complete the conversion of all its IT systems in Europe to the euro by December 31, 2001. The company is developing appropriate contingency plans in order that the euro adoption does not jeopardize the operations of the company.

The euro introduction is not expected to have a material impact on the company's overall currency risk. Although the company engages in significant trade within the EU, the impact to date of changes in currency exchange rates on trade within the EU has not been material. The company anticipates the euro will simplify financial issues related to cross-border trade in the EU and reduce the transaction costs and administrative time necessary to manage this trade and related risks. The company believes that the associated savings will not be material to corporate results.

The company has derivatives outstanding beyond June 30, 1999, in several European currencies. Under the EU's "no compulsion, no prohibition" principle, the outstanding derivative positions will either mature as local currency contracts or convert to euro contracts at no additional economic cost to the company. The company believes that systems used to monitor derivative positions can be appropriately modified for these changes. The company believes the impact of the euro introduction on the company's derivative positions will not be material.

FORWARD-LOOKING STATEMENTS
The Private Securities Litigation Reform Act of 1995 provides a "safe harbor" for certain forward-looking statements. This Quarterly Report on Form 10-Q contains forward-looking statements, which reflect the company's current views with respect to future events and financial performance.

These forward-looking statements are subject to certain risks and uncertainties, including those identified here, which could cause actual results to differ materially from historical results or those anticipated. The words "aim," "believe," "expect," "anticipate," "intend," "estimate," "will," "should," "could" and other expressions that indicate future events and trends identify forward-looking statements.

Actual future results and trends may differ materially from historical results or those anticipated depending on a variety of factors, including, but not limited to: foreign exchange rates and fluctuations in those rates; the effects of, and changes in, worldwide economic conditions; the timing and market acceptance of new product offerings; raw materials, including shortages and increases in the costs of key raw materials; the impact of the Year 2000 issue; and legal proceedings (see discussion of Legal Proceedings in Part II, Item 1 of this Form 10-Q).

FINANCIAL CONDITION AND LIQUIDITY
The company's financial condition and liquidity remain strong. Working capital increased $\$ 626$ million to $\$ 2.558$ billion at June 30 , 1999, compared with $\$ 1.932$ billion at year-end 1998. The company's key inventory index was 3.2 months, down from 3.4 months at year-end. The accounts receivable average days' sales outstanding was 59 days, down slightly from year-end. The company's current ratio was 1.7, up from 1.4 at year-end.

Total debt decreased $\$ 805$ million from year-end 1998 to $\$ 2.301$ billion. As of June 30, 1999, total debt was 27 percent of total capital.

The company's strong credit rating provides ready and ample access to funds in global capital markets. At June 30, 1999, the company had available short-term lines of credit totaling about $\$ 665$ million.

Net cash provided by operating activities totaled \$1.713 billion in the first six months of the year, up $\$ 946$ million from the same period last year. The first six months of 1999 was helped by good working capital management. Inventories declined about $\$ 450$ million, or 18 percent, compared to June 30, 1998. Working capital and other changes in 1999 include a $\$ 134$ million use of cash for the impact of employee termination benefits paid in connection with restructuring activities. Net cash inflows from mammary implant litigation were $\$ 57$ million in the first six months of 1999, compared with $\$ 185$ million in net cash outflows in the same period last year.

Timing differences between payment of implant liabilities and receipt of related insurance recoveries could affect the cash flows of future periods. This is discussed in Part II, Item 1, Legal Proceedings, of this Form 10-Q.

Cash used in investing activities was $\$ 353$ million in the first six months of the year, compared with $\$ 768$ million in the same period last year. Capital expenditures for the first six months of 1999 were $\$ 513$ million, a decrease of about 28 percent compared with the same period last year. The company received cash proceeds in the second quarter of 1999 of $\$ 203$ million relating to its divestitures of Eastern Heights Bank and the Cardiovascular Systems business.

Treasury stock repurchases for the first six months of 1999 were $\$ 223$ million, compared with repurchases in the same period last year of $\$ 377$ million. Financing activities in the first six months of 1999 for both short-term and long-term debt included net cash outflows of $\$ 798$ million, compared with net cash inflows of $\$ 583$ million in the same period last year.

The company repurchased about 2.6 million shares of common stock in the first six months of 1999, compared with 4.2 million shares in the same period last year. In February 1999, the Board of Directors authorized the repurchase of up to 12 million shares of 3 M common stock through December 31, 1999. As of June 30, 1999, 9.6 million shares remained authorized for repurchase. Stock repurchases are made to support employee stock purchase plans and for other corporate purposes.

Cash dividends paid to shareholders totaled $\$ 452$ million in the first six months of this year, compared with $\$ 445$ million in the same
period last year. In February 1999, the quarterly dividend was increased to 56 cents a share.

Legal proceedings are discussed in the Legal Proceedings section in Part II, Item 1, of this Form 10-Q.
<PAGE 21>
Minnesota Mining and Manufacturing Company and Subsidiaries
PART II. Other Information
Item 1. Legal Proceedings
The company and certain of its subsidiaries are named as defendants in a number of actions, governmental proceedings and claims, including environmental proceedings and products liability claims involving products now or formerly manufactured and sold by the company. In some actions, the claimants seek damages as well as other relief, which, if granted, would require substantial expenditures. The company has accrued certain liabilities, which represent reasonable estimates of its probable liabilities for these matters. The company also has recorded receivables for the probable amount of insurance recoverable with respect to these matters.

Some of these matters raise difficult and complex factual and legal issues, and are subject to many uncertainties, including, but not limited to, the facts and circumstances of each particular action, the jurisdiction and forum in which each action is proceeding and differences in applicable law. Accordingly, the company is not always able to estimate the amount of its possible future liabilities with respect to such matters.

There can be no certainty that the company may not ultimately incur charges, whether for governmental proceedings and claims, products liability claims, environmental proceedings or other actions, in excess of presently established accruals. While such future charges could have a material adverse impact on the company's net income in the quarterly period in which they are recorded, the company believes that such additional charges, if any, would not have a material adverse effect on the consolidated financial position or annual results of operations of the company. (NOTE: The preceding sentence applies to all legal proceedings involving the company except the breast implant litigation, which is discussed separately in the next section).

## Breast Implant Litigation

As of June 30, 1999, the company had been named as a defendant, often with multiple co-defendants, in 4,631 lawsuits and 117 claims in various courts, all seeking damages for personal injuries from allegedly defective breast implants. These claims and lawsuits purport to represent 18,054 individual claimants. It is not yet certain how many of these lawsuits and claims involve products manufactured and sold by the company, as opposed to other manufacturers, or how many of these lawsuits and claims involve individuals who accepted benefits under the Revised Settlement Program (as defined later). The company has confirmed that approximately 850 of the above individual claimants have opted out of the class action and have 3 M implants. The company entered the business of manufacturing breast implants in 1977 by purchasing McGhan Medical Corporation. In 1984, the company sold the business to a corporation that also was named McGhan Medical Corporation.

The typical claim or lawsuit alleges the individual's breast implants caused one or more of a wide variety of ailments and local complications, including, but not limited to, non-specific autoimmune disease, scleroderma, lupus, rheumatoid arthritis, fibromyalgia, mixed connective tissue disease, Sjogren's Syndrome, dermatomyositis, polymyositis and chronic fatigue.

Plaintiffs in these cases typically seek monetary damages, often in unspecified amounts, and also may seek certain types of equitable relief, including requiring the company to fund the costs associated with removal of the breast implants.

A number of breast implant claims and lawsuits seek to impose liability on the company under various theories for personal injuries allegedly caused by breast implants manufactured and sold by manufacturers other than the company. These manufacturers include, but are not limited to, McGhan Medical Corporation and manufacturers that are no longer in business or that are insolvent, whose breast implants may or may not have been used in conjunction with implants manufactured and sold by the company. These claims raise many
difficult and complex factual and legal issues that are subject to many uncertainties, including the facts and circumstances of each particular claim, the jurisdiction in which each suit is brought, and differences in applicable law and insurance coverage.

A number of breast implant lawsuits seek to recover punitive damages. Any punitive damages that may be awarded against the company may or may not be covered by certain insurance policies depending on the language of the insurance policy, applicable law and agreements with insurers.

In addition to individual suits against the company, a class action on behalf of all women with breast implants filed against all manufacturers of such implants has been conditionally certified and is pending in the United States District Court for the Northern District of Alabama (the "Court") (DANTE, ET AL., V. DOW CORNING, ET AL., U.S.D.C., N. Dist., Ala., 92-2589; part of IN RE: SILICONE GEL BREAST IMPLANT PRODUCT LIABILITY LITIGATION, U.S.D.C., N. Dist. Ala., MDL 926, U.S.D.C., N. Dist. Ala., CV 92-P-10000-S; now held in abeyance pending settlement proceedings in the settlement class action LINDSEY, ET AL., V. DOW CORNING CORPORATION, ET AL., U.S.D.C., N. Dist., Ala., CV 94-P-11558-S). Class actions, some of which have been certified, are pending in various state courts, including, among others, Louisiana, Florida and Illinois, and in the British Columbia courts in Canada. The Louisiana state court action (SPITZFADEN, ET AL., v. DOW CORNING CORPORATION, ET AL., Dist. Ct., Parish of Orleans, 92-2589) has been decertified by the trial court. The Louisiana Supreme Court has denied plaintiffs' writ for an emergency appeal from the decertification. A normal appeal remains pending.

The company also has been served with a purported class action brought on behalf of children allegedly exposed to silicone in utero and through breast milk. (FEUER, ET AL., V. MCGHAN, ET AL., U.S.D.C., E. Dist. NY, 93-0146.) The suit names all breast implant manufacturers as defendants and seeks to establish a medicalmonitoring fund.

On December 22, 1995, the Court approved a revised class action settlement program for resolution of claims seeking damages for personal injuries from allegedly defective breast implants (the "Revised Settlement Program"). The Revised Settlement Program is a revision of a previous settlement pursuant to a Breast Implant Litigation Settlement Agreement (the "Settlement Agreement") reached on April 8, 1994, and approved by the Court on September 1, 1994.

The Court ordered that, beginning after November 30, 1995, members of the plaintiff class may choose to participate in the Revised Settlement Program or opt out, which would then allow them to proceed with separate products liability actions.

The Revised Settlement Program includes domestic class members with implants manufactured by certain manufacturer defendants, including Baxter International, Bristol-Myers Squibb Company, the company and McGhan Medical Corporation. The company's obligations under the Revised Settlement Program are limited to eligible claimants with implants manufactured by the company or its predecessors ("3M implants") or manufactured only by McGhan Medical Corporation after its divestiture from the company on August 3, 1984 ("Post 8/84 McGhan implants"). With respect to claimants with only Post 8/84 McGhan implants (or only Post $8 / 84$ McGhan implants plus certain other manufacturers' implants), the benefits are more limited than for claimants with 3 M implants. Post $8 / 84$ McGhan implant benefits are payable in fixed shares by the company, Union Carbide Corporation and McGhan Medical Corporation. McGhan Medical Corporation has defaulted on its fixed share obligation (which does not affect 3M's obligation to pay its share) and has a request for a mandatory class action recently approved by the court.

In general, the amounts payable to individual current claimants (as defined in the Court's order) under the Revised Settlement Program, and the company's obligations to make those payments, are not affected by the number of class members who have elected to opt out of the Revised Settlement Program or the number of class members making claims under the Revised Settlement Program. In addition to certain miscellaneous benefits, the Revised Settlement Program provides for two compensation options for current claimants with 3M implants.

Under the first option, denominated as Fixed Amount Benefits, current claimants with 3 M implants who satisfy disease criteria established in the prior Settlement Agreement will receive amounts ranging from $\$ 5,000$ to $\$ 100,000$, depending on disease severity or disability level; whether the claimant can establish that her implants have
by Dow Corning. Under the second option, denominated as Long-Term Benefits, current claimants with 3 M implants who satisfy more restrictive disease and severity criteria specified under the Revised Settlement Program can receive benefits ranging from $\$ 37,500$ to \$250,000.

## In addition, current claimants with 3 M implants are eligible for (a)

 a one-time payment of $\$ 3,000$ upon removal of 3 M implants during the course of the class settlement, and (b) an advance payment of $\$ 5,000$ against the above referenced benefits upon proof of having 3M implants and upon waiving or not timely exercising the right to opt out of the Revised Settlement Program. Current claimants with only Post 8/84 McGhan implants (or only Post $8 / 84$ McGhan implants plus certain other manufacturers' implants) are eligible only for benefits ranging from $\$ 10,000$ to $\$ 50,000$.Eligible participants with 3 M implants who did not file current claims but are able to satisfy the more restrictive disease and severity criteria during an ongoing period of 15 years will be eligible for the Long-Term Benefits, subject to certain funding limitations. Such participants also will be eligible for an advance payment of $\$ 1,000$ upon proof of having $3 M$ implants and upon waiving or not timely exercising the right to opt out of the Revised Settlement Program or, as an elective option expiring on June 15, 1999, a payment of $\$ 3,500$ in full settlement of all breast implant claims including any claim for Long-Term Benefits under the Revised Settlement Program. Benefit levels for eligible participants who are not current claimants and have only Post $8 / 84$ McGhan implants (or only Post $8 / 84$ McGhan implants plus certain other manufacturers' implants) will range from $\$ 10,000$ to $\$ 50,000$.

On June 10, 1998, the Court approved the terms of a settlement program offered by Baxter International, Bristol-Myers Squibb Company and the company to eligible foreign implant recipients (the "Foreign Settlement Program"). Notices and claim forms were mailed on June 15, 1998. Benefits to eligible foreign claimants range from $\$ 3,500$ to \$50,000.

As of the date of this filing, the company believes that approximately 90 percent of the registrants, including those claimants who filed current claims, have elected to participate in the Revised Settlement Program. It is still unknown as to what disease criteria all claimants have satisfied, and what options they have chosen. As a result, the total amount and timing of the company's prospective payments under the Revised Settlement Program cannot be determined with precision at this time. As of June 30, 1999, the company has paid $\$ 276$ million into the court-administered fund as a reserve against costs of claims payable by the company under the Revised Settlement Program (including a $\$ 5$ million administrative assessment). Additional payments will be made as necessary. Payments to date have been consistent with the company's estimates of the total liability for these claims.

In the first quarter of 1994, the company took a pre-tax charge of $\$ 35$ million ( $\$ 22$ million after tax) in recognition of its then best estimate of its probable liabilities and associated expenses, net of the probable amount of insurance recoverable from its carriers. In the second quarter of 1998 , the company increased its estimate of the minimum probable liabilities and associated expenses to approximately \$1.1 billion, with an offsetting increase in the probable amount of insurance recoveries. This amount represents the company's best estimate of the minimum amount to cover the cost and expense of the Revised Settlement Program and the cost and expense of resolving optout claims and recovering insurance proceeds. After subtracting payments of $\$ 1.063$ billion as of June 30 , 1999 , for defense and other costs and settlements with litigants and claimants, the company had accrued liabilities of $\$ 37$ million.

The company has substantial primary and excess products liability occurrence insurance coverage and claims-made products liability insurance coverage, which it believes provide coverage for substantially all of its current exposure for breast implant claims and defense costs. Most insurers have alleged reservations of rights to deny all or part of the coverage for differing reasons, including each insurer's obligations in relation to the other insurers (i.e. allocation) and which claims trigger both the various occurrence and claims-made insurance policies. Some insurers have resolved and paid, or committed to, their policy obligations. The company believes the failure of many insurers to voluntarily perform as promised subjects
them to the company's claims for excess liability and damages for breach of the insurers' obligation of good faith.

On September 22, 1994, three excess coverage occurrence insurers initiated in the courts of the State of Minnesota a declaratory judgment action against the company and numerous insurance carriers seeking adjudication of certain coverage issues and allocation among insurers. On December 9, 1994, the company initiated an action against its occurrence insurers in the Texas State Court in and for Harrison County, seeking a determination of responsibility among the company's various occurrence insurers with applicable coverages. The state of Texas has the most implant claims. This action has since been removed to the U.S. District Court, Eastern District of Texas, and stayed pending resolution of the litigation in the Minnesota courts.

The insurers that are parties to these actions generally acknowledge that they issued products liability insurance to the company and that breast implant claims are products liability claims. The trial in Minnesota to resolve the company's insurance coverage and the financial responsibility of occurrence insurers for breast implant claims and defense costs began on June 4, 1996, and is continuing in phases. The most recent phase was completed on July 15, 1999.

In mid-October 1995, the occurrence insurers that are parties to the litigation in Minnesota filed more than 30 motions for summary judgment or partial summary judgment. The insurers, through these motions, attempted to shift all or a portion of the responsibility for those claims the company believes fall within the period of occurrence-based coverage (before 1986) into the period of claimsmade coverage (from and after January 1, 1986). The trial court denied the insurers' motions, ruling that the key issues of trigger and allocation raised in these motions would be resolved at trial. In the trial's first phase in 1996, the court granted 3 M partial declaratory judgment on the question of when insurance coverage is "triggered." The court also granted the insurers' motion for partial declaratory judgment on the question of the allocation method to be applied in the case. In July 1997, the trial court ruled further on the trigger issue and on the general allocation method. That ruling was consistent with and further supported the company's opinion as stated in the following paragraph. In November 1997, upon reconsideration, the court reversed a portion of its July ruling and reinstated a portion of its previous ruling. The company believed that conflicting rulings existed that needed to be clarified by the court and reconciled with applicable law. Motions to clarify the allocation methodology of triggered policies under these rulings were filed and have been ruled upon by the Court. While the Court clarified certain aspects of these rulings it also ruled that there would be no allocation from and after January 1, 1986. This ruling is consistent with the company's position on the allocation issue.

The company believes it ultimately will prevail in this insurance litigation. The company's belief is based on an analysis of its insurance policies; court decisions on these and similar issues; reimbursement by insurers for these types of claims; and consultation with outside counsel who are experts in insurance coverage matters. If, however, the occurrence insurers ultimately prevail in this insurance litigation, the company could be effectively deprived of significant and potentially material insurance coverage for breast implant claims. (See discussion of the accrued receivables for insurance recoveries below.)

As of June 30, 1999, the company had accrued receivables for insurance recoveries of $\$ 610$ million, substantially all of which is contested by the insurance carriers. During the first quarter of 1999 the company executed a settlement agreement with its lead occurrence underwriter. Payments of settlement dollars of this and other agreements were received in the second quarter of 1999. Various factors could affect the timing and amount of proceeds to be received under the company's various insurance policies, including (i) the timing of payments made in settlement of claims; (ii) the outcome of occurrence insurance litigation in the courts of Minnesota (as discussed above) and Texas; (iii) potential arbitration with claimsmade insurers; (iv) delays in payment by insurers; and (v) the extent to which insurers may become insolvent in the future. There can be no absolute assurance that the company will collect all amounts accrued as being probable of recovery from its insurers.

The company's current estimate of the probable liabilities, associated expenses and probable insurance recoveries related to the breast implant claims is based on the facts and circumstances
existing at this time. New developments may occur that could affect the company's estimates of probable liabilities (including associated expenses) and the probable amount of insurance recoveries. These developments include, but are not limited to, (i) the ultimate Fixed Amount Benefit distribution to claimants in the Revised Settlement Program; (ii) the success of and costs to the company in defending opt-out claims, including claims involving breast implants not manufactured or sold by the company; (iii) the outcome of the occurrence insurance litigation in the courts of Minnesota and Texas; and (iv) the outcome of potential arbitration with claims-made insurers.

The company cannot determine the impact of these potential developments on the current estimate of probable liabilities (including associated expenses) and the probable amount of insurance recoveries. Accordingly, the company is not able to estimate its possible future liabilities and recoveries beyond the current estimates of probable amounts. As new developments occur, these estimates may be revised, or additional charges may be necessary to reflect the impact of these developments on the costs to the company of resolving breast implant litigation, claims and insurance recoveries. Such revisions or additional future charges could have a material adverse impact on the company's net income in the quarterly period in which they are recorded. Although the company considers it unlikely, such revisions or additional future charges could also have a material adverse effect on the consolidated financial position or annual results of operations of the company.

The company conducts ongoing reviews, assisted by outside counsel, to determine the adequacy and extent of insurance coverage provided by its occurrence and claims-made insurers. The company believes, based on these ongoing reviews and the bases described in the fourth preceding paragraph, it is probable that the collectible coverage provided by its applicable insurance policies is sufficient to cover substantially all of its current exposure for breast implant claims and defense costs. Based on the availability of this insurance coverage, the company believes that its uninsured financial exposure has not materially changed since the first quarter of 1994. Therefore, no recognition of additional charges has been made.

Environmental Matters
The company also is involved in a number of environmental proceedings by governmental agencies and by private parties asserting liability for past waste disposal and other alleged environmental damage. The company conducts ongoing investigations, assisted by environmental consultants, to determine accruals for the probable, estimable costs of remediation. The remediation accruals are reviewed each quarter and changes are made as appropriate.

Item 4. Submission of Matters to a Vote of Security Holders
(a) The registrant held its Annual Meeting of Stockholders on May 11, 1999.
(b) Proxies for the meeting were solicited pursuant to Regulation 14; there was no solicitation in opposition to management's nominees as listed in the Proxy Statement and all such nominees were elected.

Three directors were elected to the year 2002 Class (Rozanne L. Ridgway, Frank Shrontz and Louis W. Sullivan) and one director to the year 2000 Class (Allen E. Murray).

Directors whose terms continue after the meeting were Ronald 0 . Baukol, Edward A. Brennan, Livio D. DeSimone, Edward R. McCracken, W. George Meredith, Aulana L. Peters and F. Alan Smith.
(c) The ratification of the appointment of PricewaterhouseCoopers LLP, independent auditors, to audit 3 M's books and accounts for the year 1999.

| For | $331,232,699$ |
| :--- | ---: |
| Against | $1,419,118$ |
| Abstain | $2,102,926$ |

(d) Amendments to the Executive Profit Sharing Plan.

| For | $307,745,895$ |
| :--- | ---: |
| Against | $22,539,605$ |
| Abstain | $4,469,243$ |

Item 6. Exhibits and Reports on Form 8-K
(a) The following documents are filed as exhibits to this Report.
(12) A statement setting forth the calculation of the ratio of earnings to fixed charges. Page 30 .
(15) A letter from the company's independent auditors regarding unaudited interim consolidated financial statements. Page 31.
(27) Financial data schedule (EDGAR filing only).

None of the other item requirements of Part II of Form 10-Q are applicable to the company for the quarter ended June 30, 1999.

SIGNATURE

Pursuant to the requirements of the Securities Exchange Act of 1934, the registrant has duly caused this report to be signed on its behalf by the undersigned thereunto duly authorized.

MINNESOTA MINING AND MANUFACTURING COMPANY (Registrant)

Date: August 4, 1999
/s/ Giulio Agostini
Giulio Agostini, Senior Vice President and Chief Financial Officer
(Mr. Agostini is the Principal Financial and Accounting Officer and has been duly authorized to sign on behalf of the registrant.)

MINNESOTA MINING AND MANUFACTURING COMPANY AND SUBSIDIARIES CALCULATION OF THE RATIO OF EARNINGS TO FIXED CHARGES (Dollars in millions) (Unaudited)
<CAPTION>

| Ended |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| June 30, | Year | Year | Year | Year | Year |
| 1999 | 1998 | 1997 | 1996 | 1995 | 1994 |
| <C> | <C> | <C> | <C> | C> | <C> |

EARNINGS
Income from continuing operations before income taxes, minority interest and extraordinary loss* \$1,411 \$1,952 \$3,440 \$2,479 \$2,168 \$2,011

Add:

| Interest on debt | 57 | 139 | 94 | 79 | 102 | 70 |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Interest component of the <br> ESOP benefit expense | 10 | 29 | 32 | 34 | 37 | 39 |
| Portion of rent under <br> operating leases <br> representative of the <br> interest component | 19 | 41 | 41 | 46 | 51 | 46 |

Less: Equity in undistributed
income of $20-50 \%$ owned
companies

TOTAL EARNINGS AVAILABLE
FOR FIXED CHARGES

| \$1,494 | \$2,157 | \$3,604 | \$2,638 | \$2,357 | \$2,164 |
| :---: | :---: | :---: | :---: | :---: | :---: |

FIXED CHARGES


RATIO OF EARNINGS TO

| FIXED CHARGES | 17.37 | 10.32 | 21.58 | 16.59 | 12.41 | 13.96 |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |

<FN>
<F1>
*1999 includes one-time pre-tax net gains of \(\$ 104\) million, 1998 includes a pre-tax restructuring charge of \(\$ 493\) million; 1997 includes a pre-tax gain on the sale of National Advertising Company of \(\$ 803\) million.
</FN>
</TABLE>

Securities and Exchange Commission
450 Fifth Street, N.W.
Washington, D.C. 20549

Commissioners:
We are aware that our report dated August 4, 1999, on our reviews of interim consolidated financial information of Minnesota Mining and Manufacturing Company and Subsidiaries (the Company) for the threemonth and six-month periods ended June 30, 1999 and 1998, and included in the Company's Form 10-Q for the quarter ended June 30, 1999, is incorporated by reference in the Company's registration statements on Form S-8 (Registration Nos. 33-14791, 33-49842, 33-58767, 333-26957, 333-30689 and 333-30691), and Form S-3 (Registration No. 33-48089).
/s/ PricewaterhouseCoopers LLP
PricewaterhouseCoopers LLP

St. Paul, Minnesota
August 4, 1999

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THIS SCHEDULE CONTAINS SUMMARY FINANCIAL INFORMATION EXTRACTED FROM THE CONSOLIDATED STATEMENT OF INCOME AND CONSOLIDATED BALANCE SHEET AND RELATED NOTES AND IS QUALIFIED IN ITS ENTIRETY BY REFERENCE TO SUCH CONSOLIDATED FINANCIAL STATEMENTS AND NOTES.
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